

Minutes of Crosthwaite and Lyth Parish Council
held online on Tuesday 03 November 2020 at 7.30pm

MEMBERS PRESENT

Cllr Roger Smith (Chairman) (*) Cllr Robert Sykes (Vice Chairman) (*)
Cllr Matthew Dobson (*), Cllr Alan Gerrard, Cllr Andrew Metcalfe

Invited and present :

Cllr Jim Bland - County Council Representative
Cllr John Holmes - District Council Representative
1 member of the public

AGENDA

1. Apologies

Cllr Tracy Johnson, Cllr Eve Brookes (loss of online sound so left the meeting)

2. Declaration of interest

Cllr Andrew Metcalfe Item 14 personal interest

3. Dispensations

None

4. Minutes of the previous meeting held on 06 October 2020

The minutes for the October meeting had been circulated prior to this meeting and it was **proposed** (RSy prop, AG sec) that they are accepted as a true and accurate record of the meeting.

The Council **RESOLVED** to accept the proposal

• **Action**

- Clerk to take minutes to the Chairman for signature
- Clerk to post on web site

MF
MF

5. Items carried forward from the previous meeting but not covered on this agenda

None

6. Chairman's Announcements

- A request for assistance with funding has been received from the Recreation Field Trust which will be considered in Item 11. All members have a copy of the request.

7. Open Session

None

8. Reports

- a. County Councillor Jim Bland
- The Toll Bar road remains closed to vehicles for bridge repairs. It will be open for pedestrians and cyclists.

- b. District Councillor John Holmes
- SLDC Cllr John Holmes had circulated a report to councillors prior to the meeting
- This include :-
 - Cross authority co-operation regarding free school meals, during half term
 - SLDC submission to HMGov on a combined Authority

- Consultation on HMGov proposed Planning Regulations
- BT Outreach Post Office at Cartmel Fell
- SLDC Locality area for Crosthwaite is Lakes and Kendal, with Polly Straker as Locality Officer
- Ongoing policies to address Climate Change

c. Police
None

9. Planning

a. 7/2020/5595

Location : Fell Edge, Crosthwaite, LA8 8JL

Proposal : Provision of conservatory

Comments by : 04 November 2020

It was **proposed** (MD prop RSy sec) that the Council has no objection to this planning application.

The Council **RESOLVED** to accept the proposal

b. 7/2020/5665

Location: Frances Mary and Crook Barns, High Cartmel Fold, Crosthwaite

Proposal : Photovoltaic solar panels

Comments by : 01 December 2020

It was **proposed** (RSm prop, MD sec) that the Council has no objection to this planning application

The Council **RESOLVED** to accept the proposal.

- **Action**

- Clerk to notify LDNPS Planning

MF

10. Finance

- | | | |
|----|--|--------------------------------------|
| a. | Bank balance at 24 July | £15,604.67 Business account |
| | | £ 11,339.51 Business Premium Account |
| b. | Martin French (Wages) | £ 148.40 (20 hours) |
| c. | HMR&C | £ 37.00 |
| d. | NPower | £ 17.74 (Sept acct) |
| e. | Eden District Council | £ 463.68 (NP, incl VAT) |
| f. | It is proposed (MD prop, RSy sec) that above payments are made, and receipts recorded | |

The Council **RESOLVED** to accept the proposal

- **Action**

- Clerk to record and pay accounts

MF

11. To consider a proposed budget for 2021/22

A draft budget had been circulated to all councillors prior to the meeting.

The Recreation Field Trust has sent a letter requesting financial assistance to refurbish the equipment the total value being split three ways resulting in a request for £1486.92

It was **proposed** that this should be added to the budget for 2021/22 with a resultant increase in precept.

The Council **RESOLVED** to reject this proposal

Following an offer to the Recreation Field Trust of £1000 from Cllr Jim Bland, and further discussion it was **proposed** (MD prop, AG sec) that the Trust provides a revised figure of £1153.58 which would allow for a three way split, and that the Council will pay this in preparation for work to start in February 2021.

The Council **RESOLVED** to accept this proposal and agreed that it should be paid from reserves.

- **Action**

- Upon receipt of the revised sum the clerk to put to Council for payment **MF**

12. To consider continuation of meetings online

It was **proposed** that the December meeting is online and that the Chairman should decide whether or not the February meeting is held online or in the Parish Rooms.

The Council **RESOLVED** to accept this proposal

- **Action**

- Decision to be made by the Chairman **RSm**

13. Complaints Procedure

- a. The Chairman and Clerk are continuing to work on reviewing the Complaints Procedure with input provided by SLDC and CALC.

14. Cowmire Hall Quarry Lease

- a. A lease has been prepared, dated 03 November 2020 for Emma Metcalfe as Tenant by the Council and is ready for signature.

It was **proposed** (MD prop, RSy sec) that the lease is signed by the Chairman and forwarded to Emma Metcalfe for signature.

The Council **RESOLVED** to accept the proposal.

- **Action**

- Clerk to arrange for signatures **MF**

15. Steering Group for Neighbourhood Plan – Cllr Robert Sykes

The Housing Needs Survey questionnaire is due to be returned by 09 November 2020 with a resultant report due soon after. So far the response is good, Dorothy Grace and Lisa Bibby have sent out reminders for households to return the questionnaire.

The Chairman thanked the Neighbourhood Plan Steering Group members for their commitment.

16. Village Walkway

Awaiting further information

17. Speed limits

Awaiting further information

18. Litter Pick

The Litter Pick has been completed and proved very effective. The Council thanked all the volunteers for their efforts in keeping the Parish tidy

The Council also thanked those that volunteered to clear the scrub by the clapper bridge.

19. Use of Social Media

The Clerk has posted items on the Crosthwaite and Lyth Group Facebook page

20. Parish Online

The annual fee of £60 plus VAT has been paid by the B4RN Group. At the current time the Clerk sees no benefit in the Council paying this membership in the future. The Clerk was asked to discontinue payment at the end of this year

21. Risk Assessment

- a. To report on use of Google Drive
The Clerk has uploaded files to Google Drive which the Chairman has access to.
- b. To report on review of insurance policy
The Clerk is awaiting a response from our Insurers.

22. Vacancy for community correspondent with the Westmorland Gazette (RSm)

Judy Goodland has contacted the Clerk to say that she would be the Westmorland Gazette correspondent. The Council will support her with this and asked the Clerk to ask her to take up the role and to contact the Westmorland Gazette.

- **Action**
 - Clerk to contact both Judy Goodland and the Westmorland Gazette **MF**

23. Communications

The Clerk will communicate through the usual channels and for the Newsletter to be added to the Facebook Group.

- **Action**
 - Clerk to write Newsletter, contact Two Valley News, and WG correspondent. **MF**

24. Date of Next Meeting

- a. Parish Council Meeting Tuesday 01 December 2020 on line starting at 7:30pm

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Cllr Roger Smith (Chairman)

Dated:- 01 December 2020