

Minutes of Crosthwaite and Lyth Parish Council
Meeting held in the Parish Rooms, Crosthwaite on Tuesday 02 July 2019 at 7.30pm

MEMBERS PRESENT

Cllr Robert Sykes (Chairman) Cllr Bruce Worsley (Vice Chairman) (*)
Cllr Evelyn Brookes Cllr Matthew Dobson (*)
Cllr Mary Harkness (*) Cllr Tracy Johnson Cllr Roger Smith

Invited :

Cllr Jim Bland - County Council Representative
Cllr John Holmes - District Council Representative

MINUTES

1. Apologies
None

2. Declaration of interest
None

3. Dispensations
None

4. Minutes of the previous meeting held on 04 June 2019
The minutes had been circulated prior to the meeting and it was **proposed** (RSm prop, BW sec) that they are accepted as a true and accurate record of the meeting.

The Council **RESOLVED** to accept the proposal

5. Chairman's Announcements

- Cllr Robert Sykes had attended the Drop-In meeting regarding the A590, as had many other people including councillors. From comments he had heard it was apparent that a roundabout with exits to the A5074 to both the Lyth Valley and Foulshaw, and the old A590 to Raven Moss was a good option. Cllr Sykes asked that the Council write to Jonathan Reade (Highways England) to thank him for the consultation meeting and confirm that the Parish Council would support this conclusion.

• Action

- The Clerk to write to Jonathan Reade

6. Open Session

One member of the public present

7. Reports

- a. County Councillor Jim Bland
Some patching work has been done and Highways are considering top dressing
- b. District Councillor John Holmes
SLDC Councillor John Holmes had circulated a report prior to the meeting
As part of the Climate Change emergency it was suggested that Cllr Holmes asks Mr Mike Berners-Lee to make his presentation in Crosthwaite.

It was **proposed** that the council pays for the cost of the Village Hall should this take place.

The Council **RESOLVED** to accept the proposal.

- c. PCSO Jayne Park
Not present
- d. Clerk – Martin French
The Clerk had circulated his report prior to the meeting. He also confirmed that a letter has been received from the Recreation Field Trust thanking the Parish Council for their contribution and confirming its use for the upkeep of the Children’s Play area and the 5 a side Football Pitch.

- **Action**

- Clerk to check on e-mail from SLDC regarding tree planting

8. Planning

- a. 7/2019/5359
Location : Michael Yeat Bungalow. Lyth, Kendal LA8 8DD
Proposal : Installation of new sewage treatment plant and drainage filed

It was **proposed** (MH prop RSy sec) that the Council has no objection to this application.

The Council **RESOLVED** to accept the proposal.

- **Action**

- The Clerk to contact LDNPA planning department

9. Finance

- a. Bank balance at 26 March £ 6,378.75 Business account
£11,319.78 Business Premium Account
- b. Martin French (Wages) £ 119.42
- c. HMR&C £ 29.80
- d. Martin French (Expenses) £ 14.64 (stamps)
- e. It is **proposed** that above payments are made, and receipts recorded

The Council **RESOLVED** to accept this proposal

- **Action**

- Clerk to record and pay accounts

10. Steering Group for Neighbourhood Plan – Cllr Robert Sykes

- a. To update the Council on progress
Cllr Sykes updated the Council on progress. The Group is working on the results of the Vision consultation with a view to writing the Questionnaire. No new prospective members come forward, the Group remains at 4 people. Cllr Mary Harkness will write a piece for the Two Valley news to recruit additional members.
- b. In light of the document ‘Where Next for Neighbourhood Plans’ does the Council wish to revisit its decision to produce a plan?
It was **proposed** (BW prop, MH sec) that the Council continue with the Neighbourhood Plan, and that expenditure is subject to the receipt of a grant.

The Council **RESOLVED** to accept this proposal unanimously, and confirmed that the Clerk could sign off the Grant Application.

- **Action**

- Cllr Harkness to write a piece for the Two Valley News
- The Clerk to complete the Grant Application

11. Overnight lights on in the village

- a. To consider responses along with any further action
Nothing further to add at this time but for the matter to remain on the agenda

12. Grass Cutting at Oak Fold, Crosthwaite

The Clerk confirmed that he had spoken to Helen winter at Castles and Coast HA who said she has raised the matter within the Association.

13. Village Walkway and Speed limits

Cllr Roger Smith reported that little progress has been made since the last Parish Council meeting. Discussions are ongoing regarding the Walkway.

- **Action**

- Cllr Smith to meet with planners about the section of Walkway through Jim Bownass field
- The Clerk to thank Jim Bownass and Chris Fletcher for their input

14. Hubbersty Head and the Rivers Trust

Cllr Harkness has met with Ian Gregg representing the River Trust, reporting that the Trust would not take on a lease of Hubbersty Head but could carry out a survey on the area.

- **Action**

- The Clerk to advertise that a lease is available for Hubbersty Head in the Two Valley News and the Web site

15. Consultation - Landscape Character Supplementary Planning Document

Cllr Sykes had read the relevant part of this consultation and suggested that there is nothing to add. All councilors were in agreement.

16. Village Lengthsman

- a. Letter of appointment, Risk assessment, Job description
Cllr Harkness had met with Chris Smith regarding the job of Lengthsman and given him a letter of appointment, a risk assessment and a job description. Chris Smith confirms he is pleased to accept the position subject to Public Liability Insurance.
- b. Insurance
The Clerk had circulated projected insurance cost to councillors prior to the meeting.

It was **proposed** (MH prop, RSy sec) that the Parish Council refunds the cost of Public Liability Insurance to Chris Smith to a maximum of £150 per annum.

The Council **RESOLVED** to accept this proposal

- **Action**

- Clerk to contact Archie Workman to ask about his insurance
- SLDC Cllr John Holmes to ask colleagues and others what they do for Insurance
- Clerk to arrange Public Liability Insurance with Chris Smith

17. Communications

- a. The use of email to update parishioners
There was some discussion on this matter but no firm proposal. The Clerk was asked to look at ways of communicating to parishioners as a group.
- b. Regular piece for the Two Valleys News
The Parish Council would like to ensure that there is a regular monthly report in the Two Valleys News, the Westmorland Gazette, and the web site.

- **Action**

- Clerk to ensure this happens

18. Date of Next Meeting

- a. Parish Council Meeting Tuesday 03 September 2019 in Parish Rooms start 7:30pm

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Cllr Robert Sykes (Chairman)

Dated:- 03 September 2019