# Minutes of Crosthwaite and Lyth Parish Council held in the Parish Rooms, Crosthwaite on Tuesday 04 June 2019 at 7.30pm

## MEMBERS PRESENT

Cllr Robert Sykes (Chairman) Cllr Bruce Worsley (Vice Chairman) (\*)
Cllr Evelyn Brookes Cllr Mary Harkness (\*) Cllr Tracy Johnson Cllr Roger Smith

Invited:

Cllr Jim Bland - County Council Representative

## **MINUTES**

## 1. Apologies

Cllr Matthew Dobson, SLDC Cllr John Holmes

## 2. Declaration of interest

None

## 3. Dispensations

None

## 4. Minutes of the previous meetings held on 06 May 2019

The minutes for the two meetings held on 06 May 2019 had been circulated prior to the meeting. It was **proposed** that the minutes are accepted, and signed, as a true and accurate record of the meeting.

The Council **RESOLVED** to accept the proposal and the Chairman signed both sets of minutes.

# 5. Chairman's Announcements

None

# 6. Open Session

# Jonathan Reade of Highways England

Mr Reade provided a briefing for the Drop In meeting to be held at Gilpin Bridge Inn on Thursday 27 June 2019 between 1pm and 7pm when members of Highway England will be on hand to hear comments regarding the stretch of A590 from Meathop roundabout to Brettargh Halt roundabout. Please see the separate paper regarding this.

## Action

• Clerk to write up notes

# 7. Reports

a. County Councillor Jim Bland

Road reflectors are being replaced in the valley, and there is some patching to be done before top dressing.

b. District Councillor John Holmes

SLDC Cllr Brian Rendell was in attendance and welcomed by the Chairman. He was elected to SLDC at the May District Council Elections.

c. PCSO Jayne Park

None

d. Clerk – Martin French

Circulated prior to the meeting

# 8. Planning

a. 7/2019/5286

Location: Tarnside Stables, Crosthwaite LA8 8BU

Proposal: Variation condition no 2 (plans) on planning application reference 7/2017/5854 to

make alteration to approved window and roof light positions

Comments by 04 June

It was **proposed** that the Council has no objection to this planning application.

The Council **RESOLVED** to accept the proposal

#### **Action**

Clerk to contact LDNPA Planning

# 9. Finance

a. Bank balance at 26 March £10,059.79 Business account

£ 8,475.55 Business Premium Account

b. Martin French (Wages) £ 152.47 (23 hours)

 c. HMR&C
 £ 38.20

 d. Zurich Insurance
 £ 469.57

 e. Argles Memorial Hall
 £ 22.50

f. It is **proposed** that above payments are made, and receipts recorded

The Council **RESOLVED** to accept the above proposal

g. Does the Council wish to donate an amount to the Recreation Field Trust?

 It is proposed (MH prop RSy sec) to donate £500 to the Crosthwaite Recreation Field Trust

The Council **RESOLVED** to accept the above proposal and confirmed that the sum is to be used for the maintenance of the children's play area.

h. Transfer of £2,840.00, being the balance from sale of land at Tarnside, to the Savings account It was **proposed** (RSy prop, MH sec) that the above sum is transferred to the Business Premium Account

The Council **RESOLVED** to accept the proposal

- i. An up to date Cash Book is put to the Council
- j. Quarry receipts

The Clerk confirmed that most payments have been received for the quarries

# **Action**

- Clerk to record all receipts and payments
- Clerk to pay accounts accordingly items b, c, d, e, g.
- Clerk to transfer funds as in item h

# 10. Steering Group for Neighbourhood Plan – Cllr Robert Sykes

To update the Council on progress
 The Clerk was asked to forward the grant application to councillors and to Alan Gerrard.

## **Action**

• Clerk to forward Grant Application file

# 11. Overnight lights on in the village

a. To consider responses along with any further action This matter to be put on the July agenda

#### **Action**

• Clerk to put on agenda

#### 12. LDNPA Local Plan

a. To consider responses along with any further action
After some discussion it was **agreed** to make no additional comments

## 13. Village Walkway – Cllr Roger Smith

Cllr Roger Smith updated Council on the meeting he and Cllr Robert Sykes had with Peter Hoskin and his colleague from Cumbria County Council Highways dept. Notes on the meeting had been circulated prior to the meeting and covered traffic calming, the walkway, and speed limits.

It was **proposed** that Cllr Smith discuss with Sam Dawson the walkway section to go through Jim Bownass's field to seek advice on design and cost.

The Council **RESOLVED** to accept the proposal to form part of the plan for the walkway; the Council is also aware that there are to be further discussions with Jim Bownass, for there to be a legal agreement, and to budget maintenance costs.

## 14. Risk Assessment - Cllr Roger Smith

a. Hubbersty Head and Jubilee Field trees
 A risk assessment was put before the Council and it was proposed (RSy prop MH sec) that the Council accepts this assessment, recommending no further action at this time.

The Council **RESOLVED** to accept this proposal.

There was some discussion about a tenant for Hubbersty Head and it was **proposed** that the Council contact Ian Gregg with a view to seeing if the River Trust would be interested in taking on the area.

The Council **RESOLVED** to accept the proposal and Cllr Mary Harkenss would do this.

#### Action

• Cllr Mary Harkness to contact Ian Gregg

# 15. NALC - paper about Neighbourhood Plans

a. In light of the document 'Where Next for Neighbourhood Plans' does the Council wish to revisit its decision to produce a plan?

It was **proposed** that Cllr Sykes discusses this with the Neighbourhood Plan Steering Group prior to the July Council meeting and for Council to consider the matter further at that meeting.

The Council **RESOLVED** to accept the proposal

The Clerk was asked to contact CALC to ask for the script from their meeting on 22 June 2019 relating to Neighbourhood Plans.

## Action

- Item to go on July Agenda
- Clerk to contact CALC

## 16. Grass Cutting at Oak Fold, Crosthwaite

No further action at this time

# 17. Village Lengthsman

The Clerk has contacted Chris with a view to him meeting Archie for an induction.

The Clerk was asked to draw up a Job Description and forward to Chris and for the Clerk to contact Chris for a work plan and to start.

#### **Action**

- Clerk to complete Job Description
- Clerk to contact Chris Smith with a view to Job description and work plan

## 18. Speed limit through the village - Cllr Roger Smith

As discussed under Item 13

## 19. United Utilities and the water Supply

It was **proposed** (MH prop, RSm sec) that the Council contacts United Utilities for an update on the issues concerning Crosthwaite along with their proposals to resolve the matter.

The Council **RESOLVED** to accept the proposal

#### Action

• Clerk to contact United Utilities

## 20. Communications

The following matters to be highlighted to Westmoreland Gazette and Two Valleys News.

- a. The speed limit and ongoing talks with Cumbria County Council
- b. Highways England Drop in meeting on 27 June 2019
- c. Donation to C&L Field Trust

## Action

- Clerk to forward minutes to Anne Douglas, and SLDC Cllr John Holmes
- Clerk to write to Two Valleys News

## 21. Date of Next Meeting

a. Parish Council Meeting Tuesday 02 July 2019 in Parish Rooms start 7:30pm

Cllr Robert Sykes (Chairman)	Dated:- 02 July 2019
cm Robert Synes (chairman)	Dated: 02 July 2013