

Minutes of the Meeting of Crosthwaite and Lyth Parish Council held on 5 December 2013

Present: Matthew Dobson (Chairman), Chris Smith, Bruce Worsley, Paula Cross, Jim Bownass

In Attendance: Cllr John Holmes (SLDC), Kim Kearney (Clerk).

| | | Action |
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| 1 | <p>APOLOGIES FOR ABSENCE Apologies were received from Martin Casson and Mary Harkness who were both away from the area. Apologies were also received from Jim Bland who was recovering from an operation.</p> | |
| 2 | <p>MINUTES OF THE MEETING HELD ON 7 NOVEMBER 2013 These were approved.</p> | |
| 3 | <p>REQUESTS FOR DISPENSATIONS None</p> | |
| 4 | <p>DECLARATIONS OF INTEREST Chris Smith declared an interest in the planning applications on The Howe.</p> | |
| 5 | <p>CHAIRMAN'S ANNOUNCEMENT None.</p> | |
| 6 | <p>OPEN SESSION The applicant for the planning application for a new home in a field north of Low Farm addressed the parish council. She explained that the home would be built in a field where there already is an agricultural building. It is near to a light industrial building and a cluster of houses. It will satisfy a housing need identified in the parish plan and is for her son and his family. He was born and brought up in the area and works locally.</p> <p>The applicant for the Old School House explained that the revised planning application is to alter an elevation. It has been changed after consultation with the planners and will improve the appearance of the building and provide additional room.</p> <p>Item 13 of the agenda was then taken out of turn.</p> | |
| 7 | <p>COUNTY COUNCILLOR'S REPORT No report.</p> | |
| 8 | <p>DISTRICT COUNCILLOR'S REPORT John Holmes reported that SLDC had fixed car park charges for the year and were looking at greater flexibility in charging to increase revenue as well as footfall.</p> | |
| 9 | <p>PARISH CLERK'S REPORT The clerk reported that she had written to the owners of properties adjacent to the Green and had circulated the reply from the owners of Damson Cottage. She had responded back to them suggesting that they attended a parish council meeting or contacted a parish councillor direct.</p> | |

| | The report was noted by the parish council. | | | | | | | | | | |
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| 10 | <p>PCSO REPORT PCSO Martin Boak attended the meeting. He reported that diesel had been taken from a tractor at Cowmire Hall and heating oil syphoned out of a tank at Tarnside farm. The police have arranged extra patrols and any suspicious vehicles should be reported on 101.</p> | | | | | | | | | | |
| 11 | <p>CLERK RECRUITMENT The parish council delegated responsibility for agreeing the new clerk's terms & conditions to the interview panel consisting of Mary Harkness, Paula Cross and Martin Casson.</p> <p>The parish council expressed their thanks to the clerk for her hard work as this was her last meeting</p> | | | | | | | | | | |
| 12 | PLANNING | | | | | | | | | | |
| 12.1 | <p>New Applications 7/2013/5633 1 Foulshaw Cottages – new 2 storey dwelling. The parish council had no objections.</p> <p>7/2013/5651 Hare & Hounds Pub, Bowland Bridge – sewage treatment plant & pumping station. The parish council had no objections.</p> <p>7/2013/5601Howefell Cottage – demolish garage & replace with studio. The parish council supported the application apart from the proposed Sedum roof. They objected to this on the basis that it was not in keeping with the local environment as a slate roof would be. Although a slate roof would require a steeper pitch and hence increase the height of the building, this would be preferable to a Green roof.</p> <p>Chris Smith left the room.</p> <p>7/2013/5654 Old School House, The Howe – revised scheme. The parish council had no objections.</p> <p>7/2013/5652 Field 8662 north of Low Farm – outline for new dwelling. The parish council supported this application for a local occupancy dwelling for a local family working in the area.</p> <p>Chris Smith returned.</p> | Clerk | | | | | | | | | |
| 13 | FINANCE | | | | | | | | | | |
| 13.1 | <p>Income & Expenditure 2013/14 The Parish Council approved the following expenditure:</p> <table border="1" data-bbox="288 1890 1152 2072"> <thead> <tr> <th>Item</th> <th>Expenditure £</th> <th>Income £</th> </tr> </thead> <tbody> <tr> <td>Mary Harkness - Add'n cost replacement blinds</td> <td>8.80</td> <td></td> </tr> <tr> <td>John Harrison – Microsoft</td> <td>26.93</td> <td></td> </tr> </tbody> </table> | Item | Expenditure £ | Income £ | Mary Harkness - Add'n cost replacement blinds | 8.80 | | John Harrison – Microsoft | 26.93 | | |
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| | Office | | |
| | Joe Dobson - top for pool table | 200.00 | |
| | Staintons – wine for parish room celebration | 25.00 | |
| | Travis Perkins wood for pool table top | 61.02 | |
| | Clerk Salary & Home office allowance H2 | 806.52 | |
| | HMRC Tax & NI | 257.67 | |
| 13.2 | Budget & Precepts 2014/15 The parish council reviewed and approved the updated budget for 2014/15. They approved the precept of £4,000 for 2014/15. | | |
| 14 | REPORT FROM SOUTH WESTMORLAND VILLAGE MAINTENANCE ASSOCIATION This was noted by the parish council. | | |
| 15 | VILLAGE GREEN There has been no improvement in illegal parking since the clerk sent letters on behalf of the parish council. The clerk will seek advice on what possible next steps the parish council could take regarding enforcement. The parish council will review the situation again in March when the building works at Hill cottage should be complete and the damage to the Green repaired by the owners. | | Clerk |
| 16 | PARISH COUNCIL SURGERY Nothing to report. Paula Cross will attending in January. | | Paula Cross |
| 17 | CORRESPONDENCE RECEIVED <ul style="list-style-type: none"> • Cumbria County Playing Fields Association AGM papers. Noted. • Highways ‘Meet & Greet’ invitation 13 December. Jim Bownass and Matthew Dobson will attend. Jim Bownass will reply to the invitation. | | Jim Bownass/ Matthew Dobson |
| 18 | COMMUNICATIONS The parish council decided to communicate the following in addition to the minutes. <ul style="list-style-type: none"> • The update from PCSO Boak on fuel thefts • Date of next meeting is Tuesday 5 February 2014. | | |
| 19 | MEETINGS The date of the next parish council meeting is 4 February 2014 at 7:30 pm, in the parish room. | | |

Kim Kearney
12 December 2013