

Minutes of the meeting of Crosthwaite and Lyth Parish Council
ANNUAL MEETING including the ELECTION OF OFFICERS
held online, Crosthwaite on Tuesday 05 May 2020 at 7.00pm

MEMBERS PRESENT

Cllr Robert Sykes, Cllr Evelyn Brookes, Cllr Roger Smith, Cllr Bruce Worsley

5 members of the public present

1. Election of Chairman

- a. Proposals and seconds
 - i. Roger Smith (RSy prop EB sec)
- b. Vote
 - i. All councillors in favour
- c. Acceptance of office
 - i. Cllr Roger Smith accepted the office and became chair of the meeting

2. Apologies

CC Cllr Jim Bland

3. Election of Vice Chairman

- a. Proposals and seconds
 - i. Robert Sykes (RSm prop, BW sec)
- b. Vote
 - i. All councillors in favour
- c. Acceptance of office
 - i. Cllr Robert Sykes accepted the office

4. Procedures and Working Committees

- a. Off Road Walkway Working Committee
 - i. It is **proposed** to continue with this Working Committee under the chairmanship of Cllr Roger Smith (RSy prop, EB sec)
 - ii. The Council **RESOLVED** to accept the proposal
- b. Neighbourhood Plan Steering Group
 - i. It is **proposed** that this advisory working group continues
 - ii. The Council **RESOLVED** to accept the proposal
- c. No other Working Committees
 - i. It is **proposed** that there are no other working committees at this time and that all matters come before the Council
 - ii. The Council **RESOLVED** to accept the proposal

5. Councillors remuneration

- a. To discuss and vote on payment of Councillors expenses
 - i. It is **proposed** that councillors may claim reasonable expenses for attending courses, but not for attending Council meetings (RSM prop, RSy sec)

ii. The Council **RESOLVED** to accept the proposal

6. Property

a. The Quarries

Quarries under lease are :-

Heads Quarry, Low Gate (Pinfold) Quarry, Donkey Field, Winster Road Quarry, Mearsons (Far Fell), Ulverston Road (Low Fell), Sandy Hill, Wood Quarry Field, Scale Hill Quarry, BowInd Bridge Quarry, Cowmire Hall Quarry, Hubbersty Head.

The Jubilee Wood is retained by the Parish Council

b. The Parish Rooms

The Rooms are used by the Parish Council and the Snooker Club. There are no maintenance issues with the rooms.

7. Planning

- a. It is **proposed** that that all planning applications come before the Council; and that in the instance of applications, where comments due date do not meet council meetings then the decision is delegated to the Chairman or Vice Chairman, after consultation with all available councillors (a minimum of three), and then notified to the Clerk.

The Council **RESOLVED** to accept the proposal

8. Standing Orders and Financial Regulations

- a. It is **proposed** that the Standing Orders and Financial Regulations, which have been circulated to councillors prior to this meeting, are accepted (RSy prop BW sec)

The Council **RESOLVED** to accept the proposal

9. Insurance

- a. The Council confirms that there is adequate insurance cover in place for the coming year
The Clerk confirmed that insurance cover is in place with renewal fee confirmed.

10. Risk Assessment

- a. It is **proposed** that the risk assessment, as circulated to councillors prior to this meeting, is accepted

The above proposal was rejected with an agreement to review the Risk Assessment

11. Freedom of Information Statement

- a. It is **proposed** to accept the Freedom of Information Statement already circulated to Councillors (RSy prop EB sec)

The Council **RESOLVED** to accept the proposal

12. GDPR

- a. It is **proposed** that the Clerk continues as the Data Protection Officer and that updates will be provided to the Council throughout the year (RSm prop, RSy sec)

The Council **RESOLVED** to accept the proposal

13. Complaints Procedure

- a. It is **proposed** to accept the Complaints Procedure already circulated to Councillors (RSm prop, RSy sec)

The Council **RESOLVED** to accept the proposal

14. Proposed meeting dates for 2020/21

- a. Tuesday 05 May 2020
- b. Tuesday 02 June
- c. Tuesday 07 July
- d. Tuesday 01 September
- e. Tuesday 06 October
- f. Tuesday 03 November
- g. Tuesday 01 December
- h. Tuesday 02 February 2021
- i. Tuesday 02 March
- j. Tuesday 06 April
- k. Tuesday 04 May
- l. Parish Elections will be held on Thursday 06 May 2021

All the above dates were agreed by the Council

..... Cllr Roger Smith (Chairman)

Dated :- 12 May 2020