

Minutes of e-Meeting 27 of Crosthwaite & Lyth Neighbourhood Development Plan Steering Group 8th January 2021 at 9.30am

Present: Simon Johnson (Chair), Lisa Bibby, Alan Gerrard, Dorothy Grace, Graham Paine. Louise Kirkup, Consultant, joined the meeting at 10am. Robert Sykes did not attend; following the meeting Robert tendered his resignation from the Group.

1. Approval of Minutes

Minutes for 9th December 2020 approved.

2. Housing Needs Study

Further cross-tabulations of the Study data were discussed between SJ and Megan Henderson, resulting in some extra analysis. Megan will produce an updated version of the HNS document and the accompanying secondary data document.

The principal findings of the HNS and also the secondary data document identified by members of the SG were discussed and consolidated into a matrix which was shared with Louise when she joined the meeting.

The LDNP has still not published its latest Local Plan. The SG agreed to continue with work to produce a NDP based on the current Plan, and amend it if necessary in the light of any relevant changes when the new Local Plan is released.

Louise pointed out that any NDP would be a policy document, and as such could be used as guidance, but it could not be prescriptive in its influence over any proposed developments in the Parish. Therefore, it needed to be as strong as possible while retaining some flexibility to be applicable to all situations.

3. Issues and Options Document

The SG had developed this document since Louise provided the first draft. The document was discussed in terms of the consultation questions within it and how public feedback would be gained on the issues raised. It will be updated with the findings of the HNS, and the whole document will enter a consultation process. It is hoped that this consultation can take place in late Spring 2021 when it may be possible to hold open public meetings.

Louise explained in more detail how the HNS results feed into the I and O document, and how that, following public consultation, is woven into a Neighbourhood Development Plan.

Action: Louise to review the I & O document and the updated HNS documents from Megan, and respond by the end of January.

Action: SG members to review the updated HNS documents prior to the next meeting.

Schedule

- SG to meet Tues 26th Jan at 9.30am
- Closed meeting between the SG and the PC on 2nd Feb.
- SG and Louise to meet Wed 10th Feb: 9.30am for SG, Louise to join at 10am

- Parish Council meeting on 2nd March at which the HNS results will be formally shared.
- HNS results communicated to the community after 2nd March meeting, which will be open to the public and advertised as such.
- The Issues and Options document will go to the PC at its 6th April meeting, plus a schedule for public consultation on the document.

4. Communications

The findings of the HNS will be announced publicly after the PC meeting on 2nd March, with an update of what happens next.

5. Dates of next e-meetings

Tuesday 26th January at 9.30am

Wednesday 10th Feb starting at 9.30am