

- Russell Adams spoke regarding Item 9 on the agenda. He outlined his client's case for building a limited number of houses on both sites in the coming years. He was aware of the possibility of a need for additional parking for the Village Hall and extra play area for the school. On questioning he was unable to commit to withdrawing the site allocation from LDNPA.

7. Reports

- a. County Councillor Jim Bland
There will be no additional verge cutting this year.
- b. District Councillor John Holmes
Report circulated prior to the meeting
- c. Clerk
- d. Police, PCSO

8. Planning

- a. 7/2018/5590
Location : Fell Edge, Crosthwaite LA8 8JL
Proposal : Removal of condition 6 (Local Occupancy) on Planning application 7/2003/5246 (Restoration and rebuilding of dwelling house)
Comments by : 29 October 2018

It was **proposed** (prop RSy, Sec MH) that the Council support this application.

The Council **RESOLVED** to accept the proposal in supporting the application for the removal of Local Occupancy Clause on the farmhouse.

9. Papers from Russell Adams

- a. An update from Cllr Robert Sykes
Cllr Sykes confirmed that he had met with Russell Adams.
- Russell Adams talked through information provided in the documents sent to the Council in August and wished the process of communication to be open regarding the development of the two fields behind the Village Hall, and the School.
- b. To consider the papers sent to councillors in August.
There was a discussion on the information provided and a request to Russell Adams to withdraw the Site Allocation.

10. Planning decisions

- a. It is **proposed** that the decisions made by the Council are communicated individually to the LDNPA

The Council **RESOLVED** to accept the proposal and asked the Clerk to inform the LDNPA separately for each application

11. Web site

- a. To review Parish Council information on the Community Web site

It was **agrees** that Cllr Harkness will write an advert for the Parish News for interested parties in running the web site. It was also **agreed** that councillors would raise the matter with people in the village.

12. Finance

a. Bank balance to date	£ 11693.45 (Business account)
	£ 471.27 (Business Premium Account)
b. Martin French (Wages)	£ 124.35(15 hours)
c. Printing Plus	£ 80.23 (NP printing)
d. NPower	£ 20.00
e. CALC	£114.00 (Training for NP)

The Clerk presented the Council with an up to date Cash Book (balanced to bank statements), and an up to date Income and Expenditure account.

- f. It is **proposed** that above payments are made, and receipts recorded

The Council **RESOLVED** to accept the proposal.

13. Steering Group for the Neighbourhood

- a. Steering Group meeting minutes

Minutes of the meeting held on 17 September have been written up and ready for publication.

The Steering Group have written the Terms of Reference and ask that the Council confirm that they are acceptable. Terms of Reference are as follow :-

‘To deliver a Neighbourhood Plan, as specified in the Localism Act. 2011, and as requested by the Parish Council of Crosthwaite and Lyth. The Plan will reflect the needs and aspirations of the whole community up until 2029. The Steering Group will report to the Parish Council at each of the Council’s monthly meetings. Detailed information will be gathered from all sectors of the community and analysed, with a view to preparing a report by Easter 2019. The consequent draft Neighbourhood Plan will be completed by September 2019’.

It was **proposed** (prop RSm, sec RSy) that the above Terms of Reference are accepted by the Parish Council.

The Council **RESOLVED** to accept the proposal.

- b. Any actions required

Cllr Roger Smith said that he wished to step down as Chairman of the Steering Group. The Council asked him to discuss this with the Group and see who would like to take on the role of Chairman.

14. Monitoring of grass verge cutting

No issues at this time.

15. The Millennium Wood

Cllr Robert Sykes had met with Douglas Blair regarding maintenance of the wood. There is a need for helpers to assist with the maintenance of the land. A notice to be put in the Parish Magazine.

16. Occupancy policy for homes at Oak Fold

Cllr Mary Harkness raised the matter of requirements listed by Castle and Coasts for the owners of the properties in Oak Fold. The main issue of a one car requirement could have implications within the village, meaning that cars may be parked on the highway.

It was **proposed** that the clerk write to Castles and Coasts raising the issue and informing them that the Council is opposed to any street parking in the village.

The Council **RESOLVED** to accept the proposal.

17. Communications

- a. Westmorland Gazette
- b. Parish News

18. Date of Next Meeting

- a. Parish Council Meeting Tuesday 06 November 2018 in Parish Rooms start 7:30pm

..... Cllr Robert Sykes (Chairman) Dated:- 06 November 2018

(Contact details : crosthwaiteandlyth.pc@hotmail.co.uk)

(*) bank signatories Parish Web Site : <http://www.crosthwaiteandlyth.co.uk/parishcouncil.html>