

Minutes of the Meeting of Crosthwaite and Lyth Parish Council held on 8 May 2012

Present: M Harkness (Chair), M L Dobson, C Smith, M Casson, B Worsley, P Cross.

In Attendance: Cllr J Holmes (SLDC), Cllr J Bland (CCC), K S Kearney (Parish Clerk).

		Action
1	APOLOGIES FOR ABSENCE Jim Bownass – on holiday.	
2	DECLARATIONS OF INTEREST None	
3	MINUTES OF THE MEETING HELD ON 12 APRIL 2012 These were approved.	
4	CHAIRMAN'S ANNOUNCEMENTS The Chairman expressed her grateful thanks to Matthew Dobson, the retiring chairman, on behalf of the parish council. She also welcomed the two new parish council members, Paula Cross and Bruce Worsley, to the meeting.	
5	OPEN SESSION Nothing was raised by members of the public.	
6	COUNTY COUNCILLOR'S REPORT Nothing to report.	
7	DISTRICT COUNCILLOR'S REPORT Nothing to report.	
8	PARISH CLERK'S REPORT Members agreed to receive their agenda packs and other correspondence by email where practical. The clerk was asked to circulate an up to date contact list with phone numbers. Members were asked to consider what training they required in order to undertake their roles and let the clerk know. A new internal auditor is required. Mary Harkness offered to speak to a potential candidate.	Clerk Members Mary Harkness
9	SOUTH WESTMORLAND LAP PRIORITIES These were agreed as priorities by the parish council (in no particular order): <ul style="list-style-type: none"> • Funding of bus route 541. • Extension to footpath at Crosthwaite school. • Using LAP influence for roundabout at A590/5074 junction • Gritting of secondary roads. John Holmes will apply for funding. Mary Harkness will submit form to LAP for first three items.	Mary Harkness

10	PARISH PLAN UPDATES	
10.1	Community Website/Broadband Results of the Broadband survey were received. The parish council is awaiting further developments on the Connecting Cumbria project.	
10.2	Crime & Disorder The Police Newsletter was received. There was no crime in the parish to report.	
11	PLANNING	
11.1	New applications 7/2012/5127 – Residential training centre at Tarnside Farm In principle, the parish council thought this was a good idea. However there was a concern as to what would happen to the buildings if the charity ceased to exist or moved. Bearing in mind the lack of housing for locals, the parish council would not support the possibility of the buildings being used permanently as holiday homes. The clerk was asked to speak to the planners and raise these concerns.	Clerk
12	NOMINATION OF PARISH MEMBER TO LDNPA The parish council agreed to nominate Mary Harkness as a parish member of the Lake District National Park Authority.	
13	UPDATE ON EMERGENCY PLANNING As there is no duty on the parish council to prepare an emergency plan, the parish council agreed to not to progress this at present.	
14	HIGHWAYS A590/A5074 JUNCTION The Highways Agency has asked for a meeting with the parish council and Witherslack and Levens parish councils to go through the report into options for accident hotspots on A590. Martin Casson agreed to liaise with the other parishes and go back to the Highways Agency with a preferred date.	Martin Casson
15	RISK MANGEMENT PLAN Chris Smith agreed to speak to the grass cutting contractor (Marcus Knipe) and confirm his public liability insurance. The parish council agreed Chris Smith should talk to Marcus Knipe about cutting the grass again this year. The parish council agreed that the clerk should organise electrical testing and fire appliance checking at the parish rooms. Chris Smith was asked to forward details of a contract that can undertake both activities to the clerk.	Chris Smith Clerk Chris Smith
16	LITTER PICKING All major routes in the parish have now been litter-picked and the bags collected by SLDC. The parish council thanked everyone who had volunteered.	
17	FINANCE	
17.1	Year End 2011/12 The following documents were approved by the parish council. <ul style="list-style-type: none"> • Summary & Bank Reconciliation • Charity Funds – Statement of Financial Activity • Section 1 – Accounting Statement, including Explanation of Variances • Section 2 – Annual Governance Statement. The parish council noted Section 4 – Annual Internal Audit Report.	

17.2	<p>Income & Expenditure 2012/13 The following accounts were authorised:</p> <table border="1" data-bbox="284 241 1206 488"> <thead> <tr> <th data-bbox="292 241 794 309">Item</th> <th data-bbox="794 241 1058 309">Expenditure £</th> <th data-bbox="1058 241 1206 309">Income £</th> </tr> </thead> <tbody> <tr> <td data-bbox="292 309 794 342">NSIB Bond Interest</td> <td data-bbox="794 309 1058 342"></td> <td data-bbox="1058 309 1206 342">9.82</td> </tr> <tr> <td data-bbox="292 342 794 376">Electricity</td> <td data-bbox="794 342 1058 376">69.60</td> <td data-bbox="1058 342 1206 376"></td> </tr> <tr> <td data-bbox="292 376 794 409">Balance of Calor award to The Exchange</td> <td data-bbox="794 376 1058 409">374.30</td> <td data-bbox="1058 376 1206 409"></td> </tr> <tr> <td data-bbox="292 409 794 488">Precept</td> <td data-bbox="794 409 1058 488"></td> <td data-bbox="1058 409 1206 488">4000</td> </tr> </tbody> </table>	Item	Expenditure £	Income £	NSIB Bond Interest		9.82	Electricity	69.60		Balance of Calor award to The Exchange	374.30		Precept		4000	
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18	<p>CORRESPONCE RECEIVED AND TO BE CIRCULATED No action required</p>																
19	<p>COMMUNICATIONS The clerk was asked to communicate the following in the parish magazine:</p> <ul style="list-style-type: none"> • Litter picking • Chairman’s announcements • Updated contact list for parish council members 																
20	<p>DATES OF NEXT MEETING 7 June 2012 at 1930 in parish room. Apologies received from Mary Harkness who will be on holiday.</p>																

Kim Kearney
14 May 2012