

# Minutes of the Meeting of Crosthwaite and Lyth Parish Council held on 7 November 2013

**Present:** Mary Harkness (Chairman), Chris Smith, Bruce Worsley, Paula Cross, Matthew Dobson, Martin Casson

**In Attendance:** Cllr John Holmes (SLDC), Kim Kearney (Clerk).

		<b>Action</b>
<b>1</b>	<p><b>APOLOGIES FOR ABSENCE</b> Apologies were received from Jim Bownass who was away from the area, and Jim Bland.</p>	
<b>2</b>	<p><b>MINUTES OF THE MEETING HELD ON 3 OCTOBER 2013</b> These were approved.</p>	
<b>3</b>	<p><b>REQUESTS FOR DISPENSATIONS</b> None</p>	
<b>4</b>	<p><b>DECLARATIONS OF INTEREST</b> None.</p>	
<b>5</b>	<p><b>CHAIRMAN'S ANNOUNCEMENTS</b> The Chairman reported that the Parish room re-opening celebration had been a great success and thanked everyone involved.</p> <p>She read out an email from Joe Murphy of CWT informing the parish council of some work they plan to do on the land that they lease at Sandy Hill. CWT want to fell the larch to allow space for native trees and natural regeneration. Due to the spread of Phytophthora ramorum fungus, they are now considering felling all the larch in one go, rather than phased. The parish council acknowledged the email.</p>	
<b>6</b>	<p><b>OPEN SESSION</b> An elector of the parish reported that the flooding on the road at Starthwaite had finally been resolved. Joel Crompton had kindly dug out some drainage in an adjacent field and the road has not flooded since. The parish council thanked Mr Crompton for doing this.</p> <p>Another elector of the parish raised the issue of the extension being built at Hill Cottage on the Green. He reported an number of concerns over the original application, in particular, the boundary shown incorrectly on the plan as running halfway through a neighbour's orchard. He stated that the new extension was 1metre from the boundary and was excessively large and oppressive. The elector said that they had received insufficient notice about the planning application. Another elector raised concerns about the proposed use of black to paint the exterior cladding. The original plans had indicated grey paint, but the planners had since approved black. LDNPA had not responded to any of these concerns at the time of the application, nor since.</p> <p>Electors of the parish living close to the bend at South Low looked at the scheme proposed by Cumbria County Council and said that they thought it would calm traffic down. They said that they would monitor accidents and</p>	

	near misses for 12 months after the signs had been installed to see if there had been an improvement.	
<b>7</b>	<p><b>COUNTY COUNCILLOR'S REPORT</b> No report.</p> <p>The clerk was asked to put the road at the Damson Dene on December's agenda so it may be raised with Jim Bland.</p>	Clerk
<b>8</b>	<p><b>DISTRICT COUNCILLOR'S REPORT</b> John Holmes reported that the Council Tax Reduction scheme would be continuing next year and that SLDC would be holding their element of Council Tax.</p> <p>SLDC will be licencing scrap metal dealers as part of the effort to reduce metal thefts.</p> <p>SLDC had noted an increase in homelessness due to the 'Bedroom tax'.</p>	
<b>9</b>	<p><b>PARISH CLERK'S REPORT</b> This was noted by the parish council.</p>	
<b>10</b>	<p><b>PCSO REPORT</b> Kendal police had submitted a Community Engagement report to the parish council and this was noted.</p>	
<b>11</b>	<p><b>PARISH ROOM</b></p>	
<b>11.1</b>	<p><b>Re-opening Celebration &amp; Update on Refurbishment</b> The parish council agreed not to install a water heater in the short term, but to use a kettle to heat hot water.</p> <p>Chris Smith agreed to put a laminated sign up advising room users on how to operate the lights and heaters.</p> <p>Mary Harkness agreed to submit an article to the parish magazine thanking everyone involved in the refurbishment and the celebration.</p>	Chris Smith  Mary Harkness
<b>11.2</b>	<p><b>Maintenance Spend v Budget</b> The parish council reviewed the latest estimates of spend and agreed that remaining items of expenditure could be accommodated within the existing budget.</p>	
<b>11.3</b>	<p><b>Parish Room Bookings</b> To avoid clashes with snooker club fixtures, the parish council agreed to move their meetings from the first Thursday of every month to the first Tuesday. This will start from February as there is no meeting scheduled for January.</p> <p>In the short term, John Sceal will manage parish room bookings on behalf of the parish council. However, it was recognised that if there were many bookings, it would be difficult for the clerk to track whom to invoice. The parish council agreed to review the situation at the February meeting when the new clerk was in place.</p> <p>Matthew Dobson agreed to obtain the keys for the room from the snooker club.</p>	Clerk  Matthew Dobson

<b>12</b>	<b>PLANNING</b>																																																																																		
<b>12.1</b>	<p><b>Planning – 7/2013/5315 Hill Cottage Crosthwaite</b>  The parish council noted the concerns raised by electors of the parish. The clerk agreed to raise these with the planners.</p>	Clerk																																																																																	
<b>13</b>	<b>FINANCE</b>																																																																																		
<b>13.1</b>	<p><b>Income &amp; Expenditure 2013/14</b>  The Parish Council approved the following expenditure and noted the receipts:</p> <table border="1" data-bbox="288 483 1193 1585"> <thead> <tr> <th>Item</th> <th>Expenditure £</th> <th>Income £</th> </tr> </thead> <tbody> <tr><td>TP invoice 9821AMV541</td><td>159.90</td><td></td></tr> <tr><td>Joe Dobson – doors</td><td>1356.20</td><td></td></tr> <tr><td>DA Myers – Sink unit</td><td>176.85</td><td></td></tr> <tr><td>Light shades parish room</td><td>53.94</td><td></td></tr> <tr><td>Bowland Bridge stores - wine for parish room re-opening</td><td>39.00</td><td></td></tr> <tr><td>LCN website domain renewal</td><td>17.40</td><td></td></tr> <tr><td>Dreamweaver software</td><td>29.99</td><td></td></tr> <tr><td>Quarry rental R Fereday</td><td></td><td>15.00</td></tr> <tr><td>Memorial hall rental</td><td>20.00</td><td></td></tr> <tr><td>Quarry rental D Blair</td><td></td><td>25.00</td></tr> <tr><td>Quarry rental P Crompton</td><td></td><td>23.00</td></tr> <tr><td>Quarry rental B Worsley</td><td></td><td>20.00</td></tr> <tr><td>Quarry rental RJ Sharp</td><td></td><td>30.00</td></tr> <tr><td>Quarry rental CWT</td><td></td><td>25.00</td></tr> <tr><td>Quarry rental RA Matthews</td><td></td><td>12.50</td></tr> <tr><td>Quarry rental x 2 P Clarke</td><td></td><td>20.00</td></tr> <tr><td>EON bill 28 August</td><td>24.99</td><td></td></tr> <tr><td>EON final bill 12 October 2013</td><td>21.17</td><td></td></tr> <tr><td>EON refund</td><td></td><td>424.25</td></tr> <tr><td>COIF 513560001T</td><td></td><td>50.88</td></tr> <tr><td>COIF 513560002T</td><td></td><td>10.69</td></tr> <tr><td>COIF 53940001T</td><td></td><td>17.87</td></tr> <tr><td>COIF 934430001B</td><td></td><td>190.40</td></tr> <tr><td>NSIB 5/9/2013</td><td></td><td>11.89</td></tr> <tr><td>NSIB 7/10/2013</td><td></td><td>7.75</td></tr> <tr><td>BSA Int 26/9/2013</td><td></td><td>0.06</td></tr> </tbody> </table>	Item	Expenditure £	Income £	TP invoice 9821AMV541	159.90		Joe Dobson – doors	1356.20		DA Myers – Sink unit	176.85		Light shades parish room	53.94		Bowland Bridge stores - wine for parish room re-opening	39.00		LCN website domain renewal	17.40		Dreamweaver software	29.99		Quarry rental R Fereday		15.00	Memorial hall rental	20.00		Quarry rental D Blair		25.00	Quarry rental P Crompton		23.00	Quarry rental B Worsley		20.00	Quarry rental RJ Sharp		30.00	Quarry rental CWT		25.00	Quarry rental RA Matthews		12.50	Quarry rental x 2 P Clarke		20.00	EON bill 28 August	24.99		EON final bill 12 October 2013	21.17		EON refund		424.25	COIF 513560001T		50.88	COIF 513560002T		10.69	COIF 53940001T		17.87	COIF 934430001B		190.40	NSIB 5/9/2013		11.89	NSIB 7/10/2013		7.75	BSA Int 26/9/2013		0.06	
Item	Expenditure £	Income £																																																																																	
TP invoice 9821AMV541	159.90																																																																																		
Joe Dobson – doors	1356.20																																																																																		
DA Myers – Sink unit	176.85																																																																																		
Light shades parish room	53.94																																																																																		
Bowland Bridge stores - wine for parish room re-opening	39.00																																																																																		
LCN website domain renewal	17.40																																																																																		
Dreamweaver software	29.99																																																																																		
Quarry rental R Fereday		15.00																																																																																	
Memorial hall rental	20.00																																																																																		
Quarry rental D Blair		25.00																																																																																	
Quarry rental P Crompton		23.00																																																																																	
Quarry rental B Worsley		20.00																																																																																	
Quarry rental RJ Sharp		30.00																																																																																	
Quarry rental CWT		25.00																																																																																	
Quarry rental RA Matthews		12.50																																																																																	
Quarry rental x 2 P Clarke		20.00																																																																																	
EON bill 28 August	24.99																																																																																		
EON final bill 12 October 2013	21.17																																																																																		
EON refund		424.25																																																																																	
COIF 513560001T		50.88																																																																																	
COIF 513560002T		10.69																																																																																	
COIF 53940001T		17.87																																																																																	
COIF 934430001B		190.40																																																																																	
NSIB 5/9/2013		11.89																																																																																	
NSIB 7/10/2013		7.75																																																																																	
BSA Int 26/9/2013		0.06																																																																																	
<b>13.2</b>	<p><b>Bank Reconciliation</b>  The parish council reviewed and approved the latest bank reconciliation against the receipts and expenditure spreadsheets.</p>																																																																																		
<b>13.3</b>	<p><b>Receipts &amp; Payments 2013/14</b>  The parish council reviewed and approved the summary of Receipts &amp; Payments and the Out-turn for 2013/14.</p>																																																																																		

<b>14</b>	<b>PARISH COUNCIL NOTICE BOARDS</b> Martin Casson agreed to look at suitable replacement boards and bring the options to the February meeting for agreement.	Martin Casson
<b>15</b>	<b>NEIGHBOURHOOD PLAN</b> The parish council agreed to defer work on the plan until the new clerk was in place. Mary Harkness to let attendees of the planned meeting know it had been postponed.  To be included on the March agenda.	Mary Harkness  Clerk
<b>16</b>	<b>BEND AT SOUTH LOW ON A5074</b> The parish council reviewed the scheme proposed by Highways to improve safety on this corner, noting the views previously expressed by electors. They agreed to ask Highways to go ahead as soon as possible.  Chris Smith agreed to ask the owner of Low Farm to cut back the damson trees obstructing the view for drivers turning right on this bend.	Clerk  Chris Smith
<b>17</b>	<b>VILLAGE GREEN</b> The green continues to be used for parking and now also as a building store. The parish council agreed that the clerk should write to the owners of Hill Cottage, Rock Cottage and Damson Cottage telling them to stop using the village green in this manner.	Clerk
<b>18</b>	<b>CLERK RECRUITMENT</b> Mary Harkness reported that an advert had been placed in the parish magazine with a closing date of the end of November. The interview panel will be Mary Harkness, Martin Casson and Paula Cross. The interviews will be on 16 December starting from 10.00.	
<b>19</b>	<b>PARISH COUNCIL SURGERY</b> Mary Harkness reported that the following issues had been raised with her: <ul style="list-style-type: none"> <li>• Tree at the Green – John Holmes is dealing</li> <li>• Hedge at Totter Bank</li> </ul> Paula Cross is attending in November and Matthew Dobson in December.	Paula Cross
<b>20</b>	<b>UPDATE FROM LAP MEETING ON 24 October</b> Due to Jim Bownass's absence, this item was deferred until next month.	Clerk
<b>21</b>	<b>CORRESPONDENCE RECEIVED</b> <ul style="list-style-type: none"> <li>• Consultation on PCSO attendance at meetings – the parish council agreed that they would like attendance at the annual parish meeting and if there were incidents in the parish.</li> <li>• Letter from Don Foster MP - noted</li> <li>• Letter from SLDC seeking parish council representation on standards committee - noted</li> <li>• Request from CRHT to talk to parish - noted</li> <li>• CCC budget consultation – the parish council agreed that individuals should feedback, if they wanted, rather than the parish council</li> <li>• District Association meeting papers 28 November - noted</li> <li>• SLDC Polling District &amp; Polling Places Review 2013 - noted</li> </ul>	Clerk

22	<p><b>COMMUNICATIONS</b></p> <p>The parish council decided to communicate the following in addition to the minutes.</p> <ul style="list-style-type: none"> <li>• Agree to Highways scheme to improve safety on the bend at South Low</li> <li>• From 2014, parish council meetings to be held on first</li> <li>• Tuesday of the month, rather than Thursdays.</li> </ul>	
23	<p><b>MEETINGS</b></p> <p>The date of the next parish council meeting is 5 December at 7:30 pm, in the parish room.</p>	

Kim Kearney  
13 November 2013