

Minutes of the Meeting of Crosthwaite and Lyth Parish Council held on 6 June 2013

Present: Mary Harkness (Chairman), Chris Smith, Bruce Worsley, Matthew Dobson, Martin Casson, Jim Bownass, Paula Cross

In Attendance: Cllr John Holmes (SLDC), Kim Kearney(Clerk)

		Action
1	APOLOGIES FOR ABSENCE Jim Bland.	
2	MINUTES OF THE MEETING HELD ON 13 MAY 2013 These were approved.	
3	REQUESTS FOR DISPENSATIONS None	
4	DECLARATIONS OF INTEREST None	
5	CHAIRMAN'S ANNOUNCEMENTS None	
6	OPEN SESSION There were no members of the public present at the meeting.	
7	COUNTY COUNCILLOR'S REPORT No report.	
8	DISTRICT COUNCILLOR'S REPORT Nothing to report.	
9	PARISH CLERK'S REPORT This was noted by the parish council.	
10	LOCAL AREA PARTNERSHIP The parish council agreed to continue membership of the LAP. Jim Bownass will represent the parish and Mary Harkness will deputise.	
11	SOUTH WESTMORLAND VILLAGE MAINTENANCE ASSOCIATION Martin Casson agreed to remain the representative with Bruce Worsley as deputy.	
12	PLANNING	
12.1	New Planning Applications 7/2013/5219 – Granny flat extension 1 Foulshaw Cottages, Levens 7/2013/5250 – New agricultural building Rusmickle, Lyth 7/2013/5249 – New agricultural building Woodside, Crosthwaite 7/2013/5253 – Porch, Strickland Tenement, Crosthwaite The parish council raised no objections to these applications.	

12.2	<p>Grant of Planning Applications 7/2013/5065– Extension, Scar View Crosthwaite 7/2013/5073 – Barn conversions, Moss Side Farm 7/2013/5177 – Agricultural building, Lyth</p> <p>These were noted by the parish council.</p>																
12.3	<p>Withdrawn Applications 7/2013/5072 – Two new dwellings Howe Farm</p> <p>This was noted by the parish council.</p>																
13	FINANCE																
13.1	<p>Income & Expenditure 2013/14 The Parish Council approved the following receipts and expenditure:</p> <table border="1" data-bbox="288 689 1185 931"> <thead> <tr> <th><i>Item</i></th> <th><i>Expenditure</i> £</th> <th><i>Income</i> £</th> </tr> </thead> <tbody> <tr> <td>Parish grant SLDC</td> <td></td> <td>109.17</td> </tr> <tr> <td>Room hire</td> <td>35</td> <td></td> </tr> <tr> <td>North West Air Ambulance</td> <td>100</td> <td></td> </tr> <tr> <td>Zurich Insurance</td> <td>386.66</td> <td></td> </tr> </tbody> </table>	<i>Item</i>	<i>Expenditure</i> £	<i>Income</i> £	Parish grant SLDC		109.17	Room hire	35		North West Air Ambulance	100		Zurich Insurance	386.66		
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13.2	<p>ANNUAL RETURN The parish council approved the bank reconciliation and the annual return. The situation with regard to the high level of reserves was discussed and it was noted that reserves will reduce significantly this year due to expenditure on the parish room.</p>																
14	PARISH ROOM																
14.1	<p>Electricity Supply The parish council agreed to contract for the cheapest electricity.</p>																
14.2	<p>Documents In Parish Room Cupboard Mary Harkness reported that, as the cupboard is to be removed by the Snooker Club, she had been through its contents. Old planning applications had been thrown away. Some historic documents relating to the Heversham awards and the consultation into the proposed flooding of the Winster valley to create a reservoir will be sent to the County Archives.</p> <p>The oak table will be stored by MH until the refurbishment is complete and it can be confirmed that it will no longer be required.</p>																
14.3	<p>Arrangements for Day To Day Liaison with Snooker Club During The Refurbishment The parish council agreed that day to day liaison should continue to be through working group members Jim Bownass and Bruce Worsley. They will review materials invoices prior to passing them to the clerk for payment. They will agree any changes to the agreed specifications and monitor that work is progressing according to the agreed budget through consultation with the Snooker club.</p>																

14.4	<p>Payment of Materials Invoices</p> <p>In order to avoid any late payment charges, the clerk may arrange for signature of cheques to settle invoices up to the level agreed in the working group proposal outside of the parish council meeting. The invoices will be presented at the next meeting for approval as normal. The invoices will have been checked by a parish council working group member prior to being passed to the clerk for settlement.</p>	
15	<p>QUARRY LEASES</p> <p>The parish council agreed that Renshaws solicitors could spend up to £500 plus VAT in reviewing the existing lease documentation and estimating the overall work to bring these up to date and drafting new leases.</p>	Clerk
16	<p>PARKING ON VILLAGE GREEN</p> <p>It was agreed that the ban on parking on the village green should be brought to the attention of the residents living in homes adjoining the green. The clerk was asked to send letters to the three households as indicated by the map in the files.</p>	Clerk
17	<p>UPDATE ON FOOTPATH THROUGH CROSTHWAITE</p> <p>Paula Cross reported that her investigations had revealed that no funding was available unless the footpath was for multiple use e.g. a bridleway, cycle track and/or footpath. A local resident has offered to allow the school children to walk through her land as a safe route between the school and church. Paula will speak to her about progressing this. Matthew Dobson agreed to speak to the neighbouring landowner to gain his agreement for the children to walk over his land between church & school.</p>	Paula Cross Matthew Dobson
18	<p>MAINTENANCE OF TREES IN THE PARISH</p> <p>Mary Harkness has spoken to Andy Bennett of the Forestry Commission. He has agreed that if we formally request it, the parish council may be notified of Felling Applications and Licences granted, so that the parish council is aware of this in advance. The clerk was asked to speak to him to arrange this.</p> <p>With regard to the felling of trees along the Ulverston Road, the Forestry Commission has advised the farmer not to fell trees that have nesting birds.</p> <p>The parish council agreed that prior to any maintenance of trees on parish land, they would consult with the Forestry Commission.</p> <p>The clerk will now respond to the remaining letters to the parish council on this matter. Any matters relating to the maintenance of verges will be referred to Jim Bland for the county council. The parish council will also consider this issue when updating the parish plan.</p>	Clerk Clerk
19	<p>CHANGES TO FIELD AT BOTTOM OF ROW LANE</p> <p>Paula Cross brought to the attention of the parish council changes to the field at the bottom of the Row Lane, widening of the gate, pulling out of part of the hedge and preparation for mobile homes/ tourers in the field. A licence has been issued by the C&C club and the LDNPA notified. A retrospective planning application has been submitted to LDNPA. The parish council will consider this matter when the application has been received.</p>	

20	<p>COMMUNITY PLAN</p> <p>The parish council agreed to set up a working group consisting of Mary Harkness, Paula Cross, Bruce Worsley and John Holmes to update the parish plan. Mary Harkness proposed that the updated plan is then circulated to the parish for comment. An update will be provided to the November meeting.</p>	Mary Harkness
21	<p>CORRESPONDENCE RECEIVED</p> <p>The following correspondence was received and noted by the parish council:</p> <ul style="list-style-type: none"> • Housing Seminar 14 June. Jim Bownass will attend and update the parish council at the next meeting. • Letter from local Community Sergeant • Connecting Cumbria conference 21 June • Invitation to Localism training from SLDC. Paula Cross to attend. 	<p>Jim Bownass</p> <p>Paula Cross</p>
22	<p>PARISH COUNCIL SURGERY</p> <p>There was nothing to report from the Surgery at the Exchange.</p> <p>Bruce Worsley will attend in July.</p>	Bruce Worsley
23	<p>COMMUNICATIONS</p> <p>The parish council did not have anything outside of the minutes to report this month.</p>	
24	<p>MEETINGS</p> <p>The date of the next parish council meeting is 4 July at 7:30 pm, in the Memorial Hall.</p> <p>In 2014, parish council meetings will be held on the first Thursday of each month except January and August when there will be no meeting.</p>	Clerk

Kim Kearney
13 June 2013