

**Minutes of Crosthwaite and Lyth Parish Council**  
**Meeting held in the Parish Rooms, Crosthwaite on Tuesday 03 October 2017 at 7.30pm**

PRESENT

Cllr Robert Sykes (Chairman)      Cllr Bruce Worsley  
Cllr Jim Bownass (\*)      Cllr Evelyn Brookes      Cllr Matthew Dobson (\*)  
Cllr Mary Harkness      Cllr Roger Smith

**MINUTES**

**1. Apologies**

Dstr Cllr John Holmes, Cty Cllr Jim Bland, PCSO Jayne Parkes

**2. Declaration of interest**

None

**3. Dispensations**

None

**4. Minutes of the previous meetings held on 05 September 2017**

The minutes had been circulated to members prior to this meeting

It was **proposed** to accept the minutes as a true and accurate record of the meeting

The Council **RESOLVED** to accept the proposal and the minutes were signed.

**5. Chairman's Announcements**

The Chairman had no announcements but invited Cllr Jim Bownass to speak about the upcoming LAP meeting where there will be a speaker from North West Highways. Cllr Jim Bownass took the opportunity to raise the matter of the response time for an NHS Ambulance to attend an incident in Crosthwaite Parish.

**6. Open Session**

No public present

**7. Reports**

a. County Councillor

None

b. District Councillor

None

c. Clerk

The clerk reported on his actions during the month

d. Police, PCSO

None

**8. Planning**

a. 7/2017/5505

Location : Broad Oak, Crosthwaite, LA8 8JL

Proposal : Two storey rear extension and changes to front porch design

It was **proposed** that the Council has no objection to this application

The Council **RESOLVED** to accept the proposal

b. 7/2017/5432

Location : Ormandy House, Crosthwaite, LA8 8BP

Proposal : Change of use to 3 bedroom dwelling, alterations to doors and interior alterations'

It was **proposed** that the Council has no objection to this application but would like to query where the parking spaces for the property are.

The Council **RESOLVED** to accept this proposal

c. 7/2016/5689

Location : Pear Tree Cottage, Lyth LA8 8DD

Proposal : Shed/workshop in back garden

It was **proposed** that the Council has no objection to this proposal

The Council **RESOLVED** to accept the proposal

d. 7/2017/5387

The Clerk reported receipt of a letter from LDNPA stating that this application has been withdrawn.

## 9. Finance

- |                                                                              |                                     |
|------------------------------------------------------------------------------|-------------------------------------|
| a. Bank balance to date                                                      | £8918.36 & £470.50                  |
| b. Martin French (Wages)                                                     | £112.74                             |
| c. Post Office Counters (HMR&C)                                              | £ 28.19 (PAYE for Clerk)            |
| d. BDO                                                                       | £120.00 (Annual Audit Fee)          |
| e. N Power                                                                   | £ 62.73 (Electricity)               |
| f. Crosthwaite Church                                                        | £ 20.00 (Received for two funerals) |
| g. It is <b>proposed</b> that above payments are made, and receipts recorded |                                     |

The Council **RESOLVED** that all the above payment are made and recorded along with receipts.

## 10. To update the Council on the Annual Audit

- a. The Clerk to report on questions and answers to the Auditor.  
The Clerk read the report from BDO, the external auditor. There was an issue with the Electors Rights in that – the 31 March 2016 accounts were approved after the commencement of the inspection period of the exercise of electors rights, which occurred during the current year.  
There were no other matters of concern.

## 11. To discuss the options regarding B4RN

Cllr Bruce Worsley spoke regarding communication from Levens PC and B4RN broadband supply

It was **proposed** that the Council communicates to the Parish the B4RN web details stating that if there is a group of individuals interested in the project to contact B4RN directly for further information.

The Council **RESOLVED** to accept the proposal and asked the Clerk to writ to Two Valleys magazine accordingly

## 12. To provide an update on Starnethwaite drainage issue

Cllr Bruce Worsley has arranged a site meeting with Joanne Parker (CCC Highways) and invited nearby landowners to join him to seek resolution to the flood issue in Starnethwaite Lane.

It was **proposed** that the Clerk contact both CCC and Jim Bland regarding the situation to date and the process that the Council has gone through.

The Council **RESOLVED** to accept the proposal and asked the Clerk to contact CCC and Jim Bland with the paper written by Cllr Robert Sykes.

**13. To provide an update on response to letters to LDNPA regarding Local Occupancy**

The Clerk confirmed that letters had been sent to both the CEO and Chairman of LDNPA but as yet there has been no reply. The Clerk was asked to follow this up.

**14. To provide an update on the Walkway**

Cllr Roger Smith is waiting for confirmation of land ownership along the route before proceeding

**15. To consider hedge and verge cutting for 2018**

After some discussion on the poor state of verge cutting done by CCC the Chairman asked that the matter is added to the agenda for June so that every effort can be made to monitor the quality of work done.

**16. To review the sale of land at Tarnside**

It was **proposed** (MH prop, MD sec) that the Clerk instructs Pearson and Pearson to proceed with the sale of land at Tarnside to Mr Labee for the agreed sum of £2500.

The Council **RESOLVED** to accept the proposal

**17. To provide an update on Land Registry items**

The Clerk confirmed that he has registered with the Land Registry and will have the required plans for the next meeting

**18. Communications**

- a. Westmorland Gazette  
Nothing
- b. Parish News  
The matter of B4RN

**19. Parish Council surgery at the Exchange**

There were no issues to record and the Chairman asked that this item is dropped from the agenda, but that any issues raised should be highlighted to the Clerk to add to an agenda if necessary.

**20. Date of Next Meeting**

- a. Parish Council Meeting Tuesday 07 November 2017 in Parish Rooms start 7:30pm

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Cllr Robert Sykes (Chairman)

Dated:- 07 November 2017

(\* ) bank signatories

Parish Web Site : <http://www.crosthwaiteandlyth.co.uk/parishcouncil.html>

Notice boards :      Bowland Bridge                      Old Post Office, Crosthwaite  
                                 Memorial Hall                              Near The Smithy  
                                 Lyth Valley Road