

Minutes of the Meeting of Crosthwaite and Lyth Parish Council held on 3 October 2013

Present: Mary Harkness (Chairman), Chris Smith, Bruce Worsley, Paula Cross, Matthew Dobson

In Attendance: Cllr Jim Bland (CCC), Kim Kearney (Clerk).

		Action
1	<p>APOLOGIES FOR ABSENCE Apologies were received from Jim Bownass and Martin Casson who were on holiday and John Holmes was away from the area.</p>	
2	<p>MINUTES OF THE MEETING HELD ON 22 AUGUST 2013 The following error was corrected in the minutes:</p> <ul style="list-style-type: none"> • Matthew Dobson was present at the meeting. <p>Subject to this, the minutes were approved.</p>	
3	<p>REQUESTS FOR DISPENSATIONS None</p>	
4	<p>DECLARATIONS OF INTEREST None.</p>	
5	<p>CHAIRMAN'S ANNOUNCEMENTS Mary Harkness reported that she had started the process to recruit a new clerk as Kim Kearney is resigning from 31 January 2014.</p> <p>The Neighbourhood Planning working group will be meeting with Emma Nichols from SLDC on 12 November.</p>	
6	<p>OPEN SESSION An elector of the parish raised the issue of a dangerous bend on A5074 by South Low. The chairman reported that she had received letters and telephone calls from a number of electors about this as well. The elector reported that there had been 13 accidents in 3.5 years. Motorbikes had been involved in 50% of these and all vehicles were travelling from North to South.</p> <p>Jim Bland stated that Highways were sending out a new member of staff to look at the bend with a fresh pair of eyes. He would prepare a scheme for the parish council to review.</p>	
7	<p>COUNTY COUNCILLOR'S REPORT Mary Harkness asked about progress on the A5074 by The Damson Dene as another car has come off the edge due to the steep drop-off. Jim Bland thought that the hold-up was with the Environment Agency who is concerned about the possibility of planings falling into the dyke.</p> <p>Jim Bland confirmed that he will provide £400 towards the cost of refurbishing the two road signs along the Ulverston road towards Bowland Bridge.</p>	

8	DISTRICT COUNCILLOR'S REPORT No report.	
9	PARISH CLERK'S REPORT The clerk brought to the attention of the parish council the insurance cover for the LAP Speed Indicator Device. The asset itself is not insured under the parish council policy. In addition, the insurers require that a risk assessment be completed before the SID is installed in the parish.	
10	PCSO REPORT The PCSO reported on the recent break-in at the Smithy where tools were taken.	
11	PARISH ROOM	
11.1	Re-opening Celebration Mary Harkness reported that Tony Knowles will be re-opening the parish room at 7.30pm on 22 October. The Punch Bowl Inn will be providing canapés for 60.	
11.2	Maintenance Spend v Budget Bruce Worsley reported that the refurbishment was almost complete. The Snooker Club has suggested that it will be simpler to install a replacement water heater before the sink unit is installed. The parish council agreed additional budget of £130 for a water heater. Bruce Worsley will confirm what expenditure is outstanding so that the clerk can produce an updated view of Receipts & Payments for 2013/14 in preparation for Budgeting for 2014/15.	Bruce Worsley
11.3	Parish Room Website John Seal will create a page on the crosthwaiteandlyth website for the parish room. It will contain a bookings calendar to be administered by the clerk. Mary Harkness will provide some words and Jim Bownass will be asked to provide photos of the newly refurbished room. It was agreed that the charge for hiring the room for a session will be £10.	Mary Harkness Jim Bownass
12	PLANNING	
12.1	Confirmation of Compliance With Planning Condition 7/2013/5315 Hill Cottage Crosthwaite – drainage works This was noted by the parish council.	
12.2	Grant of Planning Permission 7/2013/5310 – Smithy House, Crosthwaite - extension. 7/2013/5338 – Tarnside Farm – conversion to 1 LO dwelling 7/2013/5219 – 1, Foulshaw Cottages, Granny flat These were noted by the parish council.	
13	FINANCE	

13.1	<p>Income & Expenditure 2013/14 The Parish Council approved the following expenditure and noted the receipt:</p> <table border="1" data-bbox="288 208 1185 589"> <thead> <tr> <th data-bbox="288 208 770 275">Item</th> <th data-bbox="770 208 1007 275">Expenditure £</th> <th data-bbox="1007 208 1185 275">Income £</th> </tr> </thead> <tbody> <tr> <td data-bbox="288 275 770 309">Travis Perkins invoice July 2013</td> <td data-bbox="770 275 1007 309">23.26</td> <td data-bbox="1007 275 1185 309"></td> </tr> <tr> <td data-bbox="288 309 770 342">Travis Perkins invoice July 2013</td> <td data-bbox="770 309 1007 342">27.37</td> <td data-bbox="1007 309 1185 342"></td> </tr> <tr> <td data-bbox="288 342 770 376">Travis Perkins invoice Aug 2013</td> <td data-bbox="770 342 1007 376">74.79</td> <td data-bbox="1007 342 1185 376"></td> </tr> <tr> <td data-bbox="288 376 770 409">Travis Perkins invoice Aug 2013</td> <td data-bbox="770 376 1007 409">86.81</td> <td data-bbox="1007 376 1185 409"></td> </tr> <tr> <td data-bbox="288 409 770 443">Travis Perkins invoice Aug 2013</td> <td data-bbox="770 409 1007 443">109.03</td> <td data-bbox="1007 409 1185 443"></td> </tr> <tr> <td data-bbox="288 443 770 477">City Electrical Factors</td> <td data-bbox="770 443 1007 477">408.81</td> <td data-bbox="1007 443 1185 477"></td> </tr> <tr> <td data-bbox="288 477 770 589">NSIB 5/8</td> <td data-bbox="770 477 1007 589"></td> <td data-bbox="1007 477 1185 589">11.89</td> </tr> </tbody> </table>	Item	Expenditure £	Income £	Travis Perkins invoice July 2013	23.26		Travis Perkins invoice July 2013	27.37		Travis Perkins invoice Aug 2013	74.79		Travis Perkins invoice Aug 2013	86.81		Travis Perkins invoice Aug 2013	109.03		City Electrical Factors	408.81		NSIB 5/8		11.89	
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13.2	<p>Annual Return 31 March 2013 The parish council noted the external auditor's report and approved and accepted the annual return.</p>																									
14	<p>ROAD CONDITIONS AT THE LOW This matter was discussed during agenda item 6. It was agreed that the parish council would review the Highways scheme at the next meeting. Mary Harkness will reply to the letters she has received regarding this issue.</p>																									
15	<p>PARISH COUNCIL SURGERY Chris Smith reported that no issues had been raised with him at The Exchange. Mary Harkness will attend in October and Paula Cross in November.</p>	Mary Harkness																								
16	<p>CORRESPONDENCE RECEIVED</p> <ul style="list-style-type: none"> • LDNPA consultation on Housing Provision • Notification of CALC AGM • Nominated Neighbour scheme – CCC • South Westmorland Neighbourhood Forum meeting • LDNPA Parish Forum – call for agenda items <p>These were noted by the parish council.</p>																									
17	<p>COMMUNICATIONS The parish council decided to communicate the following in addition to the minutes.</p> <ul style="list-style-type: none"> • Highways scheme to improve safety on the bend at South Low • Escalation of the road edge problem at The Damson Dene 																									
18	<p>MEETINGS The date of the next parish council meeting is 7 November at 7:30 pm, in the parish room.</p>																									

Kim Kearney
8 October 2013