

DRAFT Minutes for a meeting of Crosthwaite and Lyth Parish Council
ANNUAL MEETING including the ELECTION OF OFFICERS
held in the Parish Rooms, Crosthwaite on Tuesday 02 May 2016 at 7.30pm

PRESENT

Cllr Mary Harkness (residing chair), Cllr Evelyn Brookes, Cllr Jim Bownass, Cllr Matthew Dobson, Cllr Roger Smith, Cllr Bruce Worsley

1. Election of Chairman

Cllr Mary Harkness told the meeting that she wished to stand down as Chairman and thanked all the councillors for their support over the last five years.

a. Proposals and seconds

It was **proposed** (BW) and **seconded** (JB) that Cllr Robert Sykes take the position of Chairman for the coming year

There were no other proposals for the office of Chairman

b. Vote

All voted in favour.

c. Acceptance of office

Cllr Robert Sykes arrived late for the meeting and was asked if he would accept the office. He confirmed that he would accept, and that he was honoured to have received the backing of the Council.

As Cllr Robert Sykes, as the new Chairman was not present, all councillors present **agreed** that Cllr Mary Harkness remain as Chairman for the meeting

2. Apologies

None

3. Election of Vice Chairman

a. Proposals and seconds

It was **proposed** (JB) and **seconded** (MH) that Cllr Bruce Worsley continues in the office of Vice Chairman for the coming year.

There were no other proposals for this office

b. Vote

All voted in favour

c. Acceptance of office

Cllr Bruce Worsley accepted the office

4. Procedures and Working Committees

a. Off Road Walkway Working Committee

i. It was **proposed** to continue with this Working Committee under the chairmanship of Cllr Roger Smith

ii. All councillors voted in favour and look forward to hearing proposals for the footpath.

b. No other Working Committees

- i. It was **proposed** that there are no other working committees at this time and that all matters come before the Council
- ii. This was confirmed.

5. Councillors remuneration

- a. To discuss and vote on payment of Councillors expenses
 - i. It was **proposed** that councillors may claim reasonable expenses for attending courses or on council business, but not for attending local Parish Council meetings (mileage at 45p per mile).

The Council **RESOLVED** to accept this proposal.

6. Property

- a. The Clerk confirmed that the following assets are held by the Council :-
 - i. The Quarries as listed
The Bowling Green Field being taken by the Parish Council as the Jubilee Wood
 - ii. The Parish Rooms and contents including the snooker table
 - iii. The Village GreenThe above list was **agreed** by all councillors

7. Insurance

- a. The Council confirms that there is adequate insurance cover in place for the coming year
Insurance premium is due this month and cheque due for signature in May's business.

8. Freedom of Information Statement

- a. It is **proposed** (MH) sec (RSm) to accept the Freedom of Information Statement already circulated to Councillors

The Council **RESOLVED** to accept the statement as circulated

9. Complaints Procedure

- a. It is **proposed** (MH) sec (RSm) to accept the Complaints Procedure already circulated to Councillors

The Council **RESOLVED** to accept the procedure as circulated.

10. Proposed meeting dates for 2017/18

- a. Tuesday 16 May 2017, Annual Parish Meeting
- b. Tuesday 06 June 2017
- c. Tuesday 04 July 2017
- d. Tuesday 05 September 2017
- e. Tuesday 03 October 2017
- f. Tuesday 07 November 2017

- g. Tuesday 05 December 2017
- h. Tuesday 06 February 2018
- i. Tuesday 06 March 2018
- j. Tuesday 03 April 2018
- k. Tuesday 01 May 2018 Annual Meeting incl Election of Officers, and Monthly Meeting
- l. TBA (Annual Parish meeting)

..... Cllr Robert Sykes (Chairman)

Dated :- 06 June 2017