Minutes of Crosthwaite and Lyth Parish Council held online on Tuesday 06 October 2020 at 7.30pm

MEMBERS PRESENT

Cllr Roger Smith (Chairman) (*)
Cllr Robert Sykes (Vice Chairman) (*)
Cllr Evelyn Brookes, Cllr Matthew Dobson (*), Cllr Alan Gerrard,
Cllr Tracy Johnson, Cllr Andrew Metcalfe

Invited and present:

Cllr Jim Bland - County Council Representative

3 members of the public

MINUTES

1. Apologies

SLDC Cllr John Holmes, PCSO Jayne Park

2. Declaration of interest

Cllr Andrew Metcalfe Item 18, Cllr Tracy Johnson Item 9c.

3. Dispensations

None

4. Minutes of the previous meeting held on 01 September 2020

The minutes had been circulated prior to the meeting and it was **proposed** (RSm prop AG sec) that they are accepted as a true ad accurate record of the meeting.

The Council **RESOLVED** to accept the proposal

Action

o Clerk to post to Web Site and Notice boards

MF

${\bf 5.} \quad \textbf{Items carried forward from the previous meeting but not covered on this agenda} \\$

None

6. Chairman's Announcements

Councillors should consider expenditure for year 2021/21 as the budget will be considered at the November meeting and for approval at the December meeting along with the Precept demand.

7. Open Session

None

8. Reports

a. County Councillor Jim Bland

Speed Reduction - . JB had spoken to the traffic engineer about alternatives to the proposed speed reduction scheme for Crosthwaite, looking at ways of simplifying and reducing costs. The scheme would cost in the region of 10,000. He recommends, that as an alternative, the Council considers illuminated speed indicators as have been installed in Milnthorpe. **Roads** – some top dressing, and resurfacing has been done, possibly more to be carried out dependant on budget.

b. District Councillor John Holmes

Cllr Holmes had circulated a report prior to the meeting which listed cctv cameras in Windermere and Bowness, a Task Force to consider land in Ulverston donated by GSK, additional car park on Parkside Road, Local Government reform, 20mph speed limits.

c. Police

A report received by email referred to an attempted burglary in the area. Loss of quad bikes remains an issue. OP Lantern, a night time surveillance operation, continues.

9. Planning

a. 7/2020/5489

Location: The Old Post Office, Crosthwaite LA8 8HX

Proposal: Conversion of doors to windows and insertion of new window opening to south

elevation. Installation of solar panels to garage roof

Reply by: 09 Oct 2020

It was **proposed** that the Council has no objection to this application.

The Council **RESOLVED** to accept the proposal

b. 7/2020/5520

Location: Cannons Transport, Foulshaw Lane. Levens LA8 8ER

Proposal: Erection of new building to create loading/unloading bay with adjacent car parking

area following approval of planning application 7/2019/5565

Reply by: 13 Oct 2020

It was **proposed** that the Council has no objection to this application and supports the permeable hard stand requirement.

The Council **RESOLVED** to accept the proposal

c. 7/2020/5594

Location: Hardriggs, Crosthwaite LA8 8HX

Proposal: Erection of domestic garage and workshop

Reply by: 29 October 2020

It was **proposed** that the Council has no objection to this application.

The Council **RESOLVED** to accept the proposal

Action

Clerk to notify LDNPA Planning

MF

10. Finance

| a. | Bank balance at 24 July | | • | usiness account usiness Premium Account |
|----|-------------------------|---|-------------------|--|
| | | _ | - | |
| b. | Martin French (Wages) | £ | 132.60 (20 hours) | |
| c. | HMR&C | £ | 33.20 | |
| d. | Absolute | £ | 110.40 | (walkway consultation printing) |
| e. | C Warmsley | £ | 21.54 | (web site host 2 years .co.uk) |
| f. | NPower | £ | 16.64 | (Aug 01 to 31) |
| g. | Chris Smith | £ | 96.00 | (6 hrs Lengthsman) |
| | | | | |

h. It is **proposed** that above payments are made, and receipts recorded

The Council **RESOLVED** to accept the proposal

Action

Clerk to record payments and pay accounts

MF

11. Parish Online registration

a. To confirm registration with Parish Online and PSGA for B4RN consultation
The Clerk has registered with Parish Online for use by the Parish B4RN Group. Currently this is on a 60 day free trial thereafter an annual cost of £60. The Parish B4RN Group to refund the charge.
Clerk to investigate whether it would be of benefit to the council to retain membership in the future.

Action

Clerk to review and report on benefits of membership

MF

12. To consider a response to an email dated 07 Sept from Castles and Coasts as circulated to councillors and the NPSG.

After some discussion it was **proposed** that the Parish Council is unable to pass comment on the outlined proposal until such time as the Neighbourhood plan is completed which will give a clearer picture of future housing need.

The Council **RESOLVED** to accept the proposal.

Action

Clerk to write to Castles and Coasts

MF

13. To report the review of the Risk assessment

A copy of Risk Assessment had been circulated to councillors prior to the meeting. The Chairman and Clerk have reviewed the assessment and will make amendments for further review and consideration of the Insurance Policy.

Cllr Alan Gerrard was asked to discuss with the Clerk a remote file sharing platform.

Action

Clerk to discuss with Alan Gerrard file sharing

MF & AG

14. To report on the review of the Complaints Procedure

The Clerk has emailed Linda Fisher (SLDC) regarding this matter.

15. To report on the Highways England meeting dated 08 Sept (RSy)

The report had been circulated to councillors prior to the meeting, and Cllr Robert Sykes, who attended the meeting, reported that progress was being made regarding a roundabout at the A590/A5074 junction. Cllr Jim Bland reported that progress is dependent on funding but is ongoing.

16. To consider Speed limits for Starnthwaite Road

a. There is no speed restriction on this road, commencing at the junction with the main village road, at The Green

The Council felt that this should be considered along with the current speed restriction plans for the village.

Action

Chairman to discuss with Cumbria CC Highways

RSm

17. Steering Group for Neighbourhood Plan - Cllr Robert Sykes

a. Progress report

The Housing Need Survey Questionnaire has been sent to all households in the Parish. Cllr Sykes stressed the importance of receiving a good percentage of responses to provide an understanding of housing need for the future.

b. Current and future communication with parishioners

A NPSG communication strategy had been circulated to councillors prior to the meeting which included asking two councils to have the delegated power to approve copy for communication to speed up the process.

It was **proposed** to accept the NPSG Communication Strategy and that Cllr Alan Gerrard and Cllr Robert Sykes have the delegated power to confirm copy but with the proviso that documents are confirmed by the Chairman , who would ask that they be referred to the whole council if he considers that to be necessary.

The Council **RESOLVED** to accept the proposal.

Action

o Clerk to stress the importance of responses to Housing Need Survey in communication MF

18. Lease for Cowmire Hall Quarry

 To consider applications for tenancy
 An application had been received from Mr and Mrs Metcalfe and the Clerk was asked to send them a copy of the lease for consideration.

Action

Clerk to send draft lease to Mr and Mrs Metcalfe

MF

19. Village Walkway

a. To consider the results of the public consultation and decide on future action Cllr Roger Smith has received 104 replies (93 in favour, 7 against, 4 no view)

It was **proposed** that the Council asks Cllr Smith to refine the design and to arrange for quotations for the work, which will be put to the Council at a future meeting for approval and application for grant funding, it being agreed to proceed with an application for planning permission and to reopen discussions with Mr Johnston, the owner of one of the fields.

The Council **RESOLVED** to accept the proposal

Action

Cllr Smith to continue with proposals

RSm

20. Speed limits

To consider the results of the public consultation and decide on future action
 Cllr Roger Smith has received 104 replies (83 in favour, the balance had comments with other views).

It was **proposed** that the Council asks Cllr Smith to review the plan with Highways replacing the 40mph zone with 30mph and to give further consideration to restrictions in Starnthwaite Lane at least as far as Hardriggs, and preferably beyond, to Starnthwiate Mill.

The Council **RESOLVED** to accept the proposal and Cllr Sykes, on behalf of all councillors, thanked Cllr Smith for his work and persistence in getting to this point.

Action

Cllr Smith to continue with proposals

RSm

21. NALC National pay award for Clerks

The NALC 20/21 National Salary Award had been circulated to councillors prior to the meeting which recommends the Clerks hourly rate at £9.27 per hour.

It was proposed that the Council accepts this pay award for the Clerk of £9.27 per hour.

The Council **RESOLVED** to accept the proposal.

Action

Clerk to change rate of pay

MF

22. Use of Social media by the Council

It was **proposed** that the Council improved communication by contributing to local Facebook Group pages.

The Council **RESOLVED** to accept the proposal along with the offer from Lisa Bibby for an outline strategy.

Action

Clerk to join local Facebook Groups

MF

Lisa Bibby to make further recommendations

LB

23. Vacancy for community correspondent with the Westmorland Gazette (RSm)

The Clerk was asked to advertise this voluntary position in the Newsletter and on Facebook

Action

Clerk advertise accordingly

MF

24. Update on forthcoming Litter pick (EB)

Cllr Eve Brookes confirmed that most of the litter pick has already been completed. The Council would like to thank all the volunteers that took part.

25. CALC skills training courses (AG)

The Clerk was asked to circulate the CALC list of courses and asked councillors to contact the clerk if they wished to take up a course, the cost of which is paid by the Council.

Action

Clerk to circulate courses

MF

Councillors to contact the Clerk accordingly

Cllrs

26. Communications

a. To record thanks from Martin Douglas for the letter regarding Anne Douglas A letter of thanks from Martin Douglas was noted.

The Clerk was asked to highlight the following matters in communications; The Village Walkway and Speed Restriction plans, responding to the Housing Need Survey, the Westmorland Gazette Correspondent, and the use of Social Media.

27. Date of Next Meeting

a. Parish Council Meeting Tuesday 03 November 2020 on line starting at 7:30pm

Cllr Roger Smith (Chairman)

Dated:- 03 November 2020