Minutes of Crosthwaite and Lyth Parish Council Meeting held online on Tuesday 02 June 2020 at 7.30pm

MEMBERS PRESENT

Cllr Roger Smith (Chairman) Cllr Robert Sykes (Vice Chairman)
Cllr Evelyn Brookes

Invited and present:

Cllr John Holmes - District Council Representative

14 members of the public and David McGowan (LDNPA)

MINUTES

1. Apologies

Cllr Mathew Dobson Cllr Tracy Johnson Cumbria Cty Cllr Jim Bland

2. Declaration of interest

Item 8, Cllr Roger Smith, Cllr Robert Sykes, Cllr Eve Brookes (Personal Interest) Items 11a, 12 and 13 withdrawn

3. Dispensations

Dispensation given to all Clls to discuss Item 8

4. Minutes of the previous meeting held on 12 May 2020

The minutes had been circulated prior to the meeting and it was **proposed** that they are taken as a true and accurate record of the meeting.

The Council **RESOLVED** to accept the proposal

5. Chairman's Announcements

- Items 11a, 12 and 13 are withdrawn from the meeting
- Item 8 will be considered in private at the end of the meeting following comments from candidates
- Statements in open Session will be limited to 2 minutes as set out in the Standing Orders

6. Open Session

David McGowan – LDNPA Head of Development Management

Mr McGowan introduced himself and spoke for some time of the planning process in general and how they might relate to Crosthwaite. This was followed by a Q&A session with the public and councillors.

- Graham Paine raised the issue that for the last three months two Councillors had not attended any
 meetings. Given that there had been interest from seven good candidates to be co-opted as
 Councillors, perhaps the Council should consider asking the two absentees to resign and then co-opt
 another two from the seven candidates to replace them"
 - o The Chairman said that he would add this to the next agenda for consideration
- Chris Tomlinson raised concerns about woodland they own and bordering on Oak Fold. These contain
 protected trees and two events cause worry, firstly finding two surveyors in the woodland, and
 secondly a request to trim branches back. A tree specialist from LDNPA will be visiting the woodland
 to check on any safety issues.
- Katie Begley introduced herself to the Council prior to consideration of an email item 10a. She outlined her interest in the plot of land West of Oak Fold and proposed plans for the site.

7. Reports

a. County Councillor Jim Bland

None

b. SLDC Councillor John Holmes

A report had been circulated prior to the meeting

c. Police

None

8. Co-option of Councillors

This item was moved to the end of the meeting when each applicant was invited to speak prior to the Council asking everyone to leave so that there could be a private discussion.

- a. To consider applications from interested parties
 - i. Alan Gerrard
 - ii. Andrew Metcalfe
 - iii. Simon Johnson
 - iv. Lisa Bibby
 - v. Jordan Robinson
 - vi. Charlotte Webb
 - vii. Andrew Gornall

It was **proposed** that the Council co-opts Alan Gerrard and Andrew Metcalfe.

The Council **RESOLVED** to accept the proposal, the clerk was asked to contact the successful applicants and the Chairman to write a letter to the unsuccessful applicants.

9. Items carried forward from the previous meeting but not covered in this agenda

Nothing at this time

10. Planning

- a. E-mail from Mr and Mrs Begley, regarding land West of St Mary's Green
 The relevant e-mail had been forwarded to councillors prior to the meeting
 Councillors considering the e-mail said that they preferred not to comment at this time but would await planning application details from LDNPA
- Consideration of request by Simon Johnson to contact LDNPA Planning
 This e-mail was from the Neighbourhood Plan Steering Group, not specifically from Simon Johnson.

The relevant e-mail had been circulated to councillors prior to the meeting.

It was **proposed** that the Council write to LDNPA stating that in its opinion the 2007 Parish Plan should no longer be relied upon as a measure of housing need.

The Council **RESOLVED** to accept the proposal

11. Finance

- a. Circulated by e-mail
 - i. Year End Cash Book
 - ii. Year End Income and Expenditure
 - iii. Year End Bank Reconciliation
 - iv. Year End Income and Expenses Variances
- b. It is **proposed** that the Council accept the above figures as being accurate for the Year End This proposal is to be withdrawn but will be on the Agenda relevant to the Audit

c. Bank balance at 26 May 2020 £ 10,594.80 Business account

£ 11,334.90 Business Premium Account

d. Martin French (Wages) £ 132.60 (20 hours)

e. HMR&C £ 33.20 f. Chris Smith (Lengthsman – ? Hours) £ TBA

g. Chris Smith (expenses) £ TBA
h. Precept (received) £ 6,904.00
i. Mr and Mrs Baron £ 32.50

j. It is **proposed** that above payments are made, and receipts recorded The Council **RESOLVED** to accept the proposal

12. Internal Audit

a. Comments from the Internal Audit
This item was withdrawn to be reviewed at a future date.

13. Annual Governance and Accountability Return

a. Annual Governance and Accountability Return

(the following documents have been circulated to councillors prior to the meeting)

i. Internal Audit Report (Part 2 Page 4)

It is **proposed** to accept the Internal Audit Report

ii. Annual Governance Statement (Part 2 Section 1 Page 5)It is proposed that the Chairman and Clerk sign the above statement

iii. Accounting Statement (Part 2 Section 2 Page 6)It is proposed that the Chairman and Clerk sign the above statement

iv. Certificate of Exemption (Part 2 Page 3)It is proposed that the Certificate of Exemption is signed.

The above items were withdrawn to be reviewed at a future date.

14. To review all Quarry agreements

The Clerk was asked to circulate details of all location of all quarries so that councillors can visit them prior to consideration of Lease Agreements

15. To review the Risk assessment

The Clerk was asked to forward current Risk Assessment documents to enable councillors to fully consider any necessary changes.

16. Steering Group for Neighbourhood Plan – Cllr Robert Sykes

Simon Johnson said that the Group are waiting for the Grant. They had moved forward on the Housing Need Survey in discussions with Eden District Council.

17. Village Walkway – to review the current position

No change on the current position. The Council has received 10 responses to the project under consultation. This was not sufficient to make a value judgement.

18. Speed Restrictions and Road Safety

No change on the current position (see 17 above as items are linked)

19. Communications

The Clerk was asked to communicate the views of the Council through the normal channels.

20. Date of Next Meeting

- a. Finance Parish Council Tuesday 09 June 2020 on line starting at 7:30pm
- b. Parish Council Meeting Tuesday 07 July 2020 on line starting at 7:30pm