

Minutes of Crosthwaite and Lyth Parish Council
held in the Parish Rooms, Crosthwaite on Tuesday 03 April 2018 at 7.30pm

PRESENT

Cllr Bruce Worsley (Vice Chairman)
Cllr Evelyn Brookes Cllr Matthew Dobson (*) Cllr Martin Douglas OBE
Cllr Mary Harkness Cllr Roger Smith

Invited :

AGENDA

1. Apologies

Cllr Robert Sykes, District Cllr John Holmes, Cty Cllr Jim Bland, PCSO Jayne Parks

2. Declaration of interest

Cllr Martin Douglas, Item 14 (Personal Interest)

3. Dispensations

None

4. Minutes of the previous meetings held on 06 March 2018

The minutes for the meeting held on 06 March had been circulated prior to the the meeting, and it was **proposed** that they are signed as a true and accurate record of the meeting.

The Council **RESOLVED** to accept the proposal and the minutes were signed.

5. Chairman's Announcements

- Work appears to have been done on the flooding issue in Starthwaite Lane; a drainage pipe has been exposed enabling the water to run away.
- Request for anyone to attend the Planning Meeting on 24 April – Cllr Roger Smith said that he would go and report back.

6. Open Session

No public present

7. Reports

- a. County Councillor
none
- b. District Councillor
none
- c. Clerk

The Clerk said that he had carried out his usual duties but in particular had been spending time in the new Data Protection Regulations.

- d. Police, PCSO

An e-mail from the Police had been circulated to councillors prior to the meeting which said that there had been no incidents in the Parish.

8. Planning

a. 7/2018/5159

Location : Pool Bank Farm, Witherslack LA11 6SB

Proposal : Formation of a level, stone surfaces, timber stacking and loading area (stackyard) with a short access way to the edge of the public highway (resubmission of 7/2017/5492)

It was **proposed** that the Council has no objection to this planning application.

The Council **RESOLVED** that there were no objections to this planning application and accepted the proposal.

b. 7/2018/5202

Location : Michael Yeat Farm, Lyth LA8 8DD

Proposal : Proposed change of use from house with holiday cottage to one residential unit and erection of a detached garage.

It was **proposed** that the Council has no objection to this planning application.

The Council **RESOLVED** that there were no objections to this planning application and accepted the proposal.

9. Finance

- | | | |
|--|----------|-----------------------|
| a. Bank balance @ | £8603.67 | Business act |
| | £ 470.81 | Business Savings Acct |
| b. Martin French (Wages) | £ 124.35 | (15 hours) |
| c. Zurich Insurance | £ 464.19 | (annual premium) |
| d. It is proposed that above payments are made, and receipts recorded | | |

The Council **RESOLVED** that the above payments and made and recorded.

10. An update on the Litter Pick.

Cllr Eve Brookes provided councillors with a list of people taking part in the litter pick along with the areas covered. Litter picking equipment is available and that those taking part are welcome to do so at a time of their choosing between 07 and 13 May.

11. Update on the Village Walkway

Cllr Roger Smith confirmed that the funds are in place for the first stage, being a study and design stage, for the Village Walkway. The Clerk is to write to Peter

Hosking at Cumbria County Council requesting this to be done. Cllr Mary Harkness confirmed that she will contact Castles and Coast to ensure the strip of pavement along the verge of the development agreed at the planning stage is done.

12. Response regarding Gilpin Bridge junction closure letters

The Clerk confirmed that he has written to the Chief Constable regarding the matter.

13. Update on the sale of land at Tarnside

Following a conversation with Mr Labbe it was confirmed that the roadside boundary of the land to be sold was as shown on a plan provided by My Labbe. The Clerk confirmed that he would contact Pearson and Pearson with this information.

14. Update on Village Green boundaries

It was agreed that the purpose of the Chair meeting the owners of the three houses at the Green is to ensure that all Land Registry plans tally, to avoid confusion. Cllr Robert Sykes is arranging a meeting regarding this matter

15. Update on verge damage to village green

District Councillor John Holmes had said that he would contact BT regarding this.

16. To appoint a Data Protection Officer (DPO)

It was **proposed** that the Clerk take on the role of the Data Protection Officer.

The Council **RESOLVED** to accept this proposal and the Clerk was asked to continue his work on the new Data Protection regulations.

The Clerk accepted the position. In light of the recommendation that Clerks should not be a DPO it was felt that the amount of data held by the Council was insufficient to warrant employing an Officer.

The Clerk highlighted that the new regulations come into force on 25 May 2018 when written consent will be required from individuals to enable the council to use their data.

17. Councillor representative at the CALC District Association Meetings (next one on 14th June in Kendal

It was **proposed** that Cllr Matthew Dobson and Cllr Martin Douglas would attend this meeting.

The Council **RESOLVED** to accept this proposal.

18. Communications

- a. Westmorland Gazette

Cllr Mary Harkness said that she would visit Jean Denney.

b. Parish News

To confirm details about the Litter Pick, and the Annual Parish Meeting

19.Date of Next Meeting

- a. Annual Parish Meeting 8 May 2018, in the Memorial Hall, starting at 7:30pm
- b. Parish Council Annual Meeting including the Election of Officers 01 May 2018 in the Parish Rooms, starting at 7:00pm
- c. Parish Council Meeting Tuesday 01 May 2018 in Parish Rooms start 7:30pm

..... Cllr Robert Sykes (Chairman) Dated:- 01 May 2018

(*) bank signatories

Parish Web Site : <http://www.crosthwaiteandlyth.co.uk/parishcouncil.html>

Notice boards : Bowland Bridge Old Post Office, Crosthwaite
 Memorial Hall Near The Smithy
 Lyth Valley Road